



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	SAMAJBHUSHAN GANPATRAO KALBHOR ARTS, COMMERCE & SCIENCE COLLEGE, LONI KALBHOR, PUNE
• Name of the Head of the institution	Dr. Sunilkumar Bapurao Kurane
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02026913846
• Mobile no	9822488113
• Registered e-mail	sgkcollegeloni@gmail.com
• Alternate e-mail	dr.sunilkumarkurane@gmail.com
• Address	Loni Kalbhor, Tal. Haveli, Dist. Pune-412201
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	412201
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid
• Name of the Affiliating University	Savitribai Phule Pune University, Pune
• Name of the IQAC Coordinator	Mr. Sidharudh Bhimanna Aivale
• Phone No.	02026913846
• Alternate phone No.	02026913847
• Mobile	9850097054
• IQAC e-mail address	aivalesidharudh@gmail.com
• Alternate Email address	sgkcollegeloni@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://sgkcollege.com/img/Data/Report/AQAR%202019-20.pdf
4.Whether Academic Calendar prepared during the year?	No
• if yes, whether it is uploaded in the Institutional website Web link:	No

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	68.00	2004	04/11/2004	03/11/2009
Cycle 2	B	2.12	2014	21/02/2014	20/02/2019
Cycle 3	B+	2.53	2019	09/08/2019	08/08/2024

6.Date of Establishment of IQAC

01/12/2004

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	College Development	S.S.V.S.S.Ko lhapur	2020-21	1,81,335

8.Whether composition of IQAC as per latest

Yes

NAAC guidelines	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	2
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Introduced online feedback system of the institution	
Collected feedback, analyzed and action taken on feedback	
The institution purchased college automation software during the academic year 2020-21	
Started two new value added certificate courses	
Renovated college campus area	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
To renew MoUs with Hospitals.	MoU made with Vishwaraj Hospital & Vaishnavi Hospital at Loni Kalbhor.
Pursuance of pending medical bills of the college employees	Follow up was taken by the office from Joint Director Office, Pune.

Purchasing furniture for office and classrooms.	Desks & benches were purchased for classrooms but furniture for office were not purchased due to the lack of funds.
Purchasing license copy of software for Library, Office & Computer Lab.	Purchased software for Library, Office & Computer Lab.
Renovation of office, boys & girl students toilets.	Renovated all the toilets
Remuneration of COC (Fashion Designing) Coordinator.	Paid remuneration to the concerned staff.
To fill up Vacant posts.	This issue was conveyed to the parent institute & some posts were filled up by transfer from other colleges.
Construction of Arch at the entrance of the college.	Construction of RCC arch at the entrance is completed.
Renovation of fencing walls.	renovation of fencing walls is completed.
Purchasing computers and printers under QIP.	Proposal of the same approved by the concerned authority & it is in process.
To organize Health Check up camp for students & faculty members of the college..	It was organized on 19th January, 2019.
Starting project of organic manure.	It has been running successfully since July 2018.
Increasing number of alumni registration.	Efforts were taken to increase number of alumni registration.
Finalizing plan of action for the year 2019-20.	Plan of action was finalized.
To implement other regular activities of the college.	The activities of the same were done.
Enrichment of ICT infrastructure & use of ICT in Teaching-Learning Process.	Efforts were taken.

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th data-bbox="84 427 770 495">Name</th> <th data-bbox="770 427 1474 495">Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="84 495 770 551">College development Committee</td> <td data-bbox="770 495 1474 551">29/07/2020</td> </tr> </tbody> </table>	Name	Date of meeting(s)	College development Committee	29/07/2020	
Name	Date of meeting(s)				
College development Committee	29/07/2020				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th data-bbox="84 651 770 719">Year</th> <th data-bbox="770 651 1474 719">Date of Submission</th> </tr> </thead> <tbody> <tr> <td data-bbox="84 719 770 775">2020-21</td> <td data-bbox="770 719 1474 775">29/01/2022</td> </tr> </tbody> </table>	Year	Date of Submission	2020-21	29/01/2022	
Year	Date of Submission				
2020-21	29/01/2022				
15. Multidisciplinary / interdisciplinary					
<p>With a view to imparting holistic and multidisciplinary education, the college provides, alongside regular courses, several self-learning non-credit courses of interdisciplinary nature offered by the affiliating university. These are offered to students of Arts and commerce streams- 'Democracy, Elections and Good Governance' (for B.A. & B.Com), , 'Environmental Awareness' (for B.A. & B.Com. Part II), 'Introduction to the Constitution of India' (for B.A. Part III). The college visualizes a transformation towards integrated approach in near future by offering courses of interdisciplinary nature within the framework of university guidelines. Already, the university CBCS pattern which the college follows allows certain freedom in the choice of subjects. Full choice implied in the CBCS pattern will be offered to students as per university directives as we have Arts & Commerce programmes. Necessary infrastructure and expertise exists to impart multidisciplinary flexible curricula to students. Many students are engaged in multidisciplinary research activities with a social orientation.</p>					
16. Academic bank of credits (ABC):					
<p>The college follows the Choice Based Credit System of the affiliating university wherein all the UG and PG programmes have credit-based syllabi. The scheme per course is four credits. In near future, we plan to register with Academic Bank of Credits (ABC) through National Academic Depository, Ministry of Education, and Government of India.</p>					
17. Skill development:					

In accordance with the National Policy on Skill Development, the college has been imparting skill based short term courses every year covering substantial number of students. The range of skills imparted is wide and varied from soft skills to ICT skills. English communication skill courses and computer courses are imparted to students of Arts & Commerce streams. Technical and experimental skill-based courses such as Fashion Designing & Weight Lifting, Research methodology and data analysis, Advanced computational accounting using Tally ERP, Soil and Water Analysis, Vermi composting, are conducted. Entrepreneurial activities through workshops are regularly conducted. Short term courses on Personality Development and Human Rights are organized. A course on 'Yoga and meditation' is made compulsory by the affiliation university. The courses are offered through offline and online modes.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The stakeholders of the institution make use of three languages- Marathi, Hindi and English. Subjects in Arts and Commerce streams are taught in bilingual mode (English and Marathi). However, difficult concepts, theories and practicals are explained in Marathi language. There are three language departments which offer UG (2) and PG (1) programmes in English & Marathi. Degree courses in Arts stream- Economics, History, Geography and Political Science- are taught in bilingual mode. The institution takes special efforts to preserve Indian culture and traditions through various activities such as Traditional Day celebration, Mehndi, Rangoli, dance, singing, celebration of festivals, Marathi Pandharvada (Marathi Fortnight celebrations), Day celebrations, Annual Social Gathering, through which we inculcate Indian culture and values.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution has already transformed from the traditional system to Outcome Based Educational system (OBE). The university frames syllabi of all the courses. However, many teachers are involved in the process of updatation of university curricula to align with the latest knowledge requirements. The university syllabi mention course outcomes. Programme Outcomes, Programme Specific Outcomes and Course Outcomes are identified and displayed on college website and on notice boards. Pedagogy is designed and used in teaching-learning practices to achieve the learning outcomes. Suitable formative assessment is undertaken to test the achievement levels of students. POs, PSOs and COs are calculated on the basis of direct and indirect methods. Activities (seminars, study tours, workshops, etc.) are designed with specific mention of outcomes.

20.Distance education/online education:

The college runs two centres to provide education through distance mode- Distance Education Centre of Yashwantrao Chavan Maharashtra Open University, Nashik. Many programmes in Arts and Commerce streams are offered to students. Efforts will be made to provide online education in near future. The college has ICT infrastructure to enhance learning experiences. Softwares, websites, Apps, open access online applications for conducting classes and testing are used. Blended learning is adopted by many teachers. The institution makes use of online mode from admissions, administration, and accounting to communication.

Extended Profile

1.Programme

1.1	06
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	837
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	435
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	237
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	10
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	16
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	18
Total number of Classrooms and Seminar halls	

4.2	0
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	25
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College prepare the annual academic calendar which consists of the curricular, co-curricular and extra-curricular activities for effective implementation and delivery of curriculum in each academic year. Accordingly, the academic departments develop the action plans for each academic year. Due to Pandemic situation no any efforts

were undertaken for ensuring effective curriculum delivery process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution planned and prepared the academic calendar for the conduct of Continuous Internal Evaluation including co-curricular and extra curricular activities for the academic year 2020-21. But on account of pandemic situation the college managed to conduct online lectures by the subject teachers. The college adhered the notification provided by Savitribai Phule Pune University, Pune time to time.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross-cutting issues are included in the university syllabus as a part of programs with an intention. The parent institute of the college itself put emphasis on value based education. In addition to this, the courses named 1) Fashion Designing (COC) specially conducted for the girl students to make themselves to stand on their own feet, further more they will be capable to run their own business as well as the livelihood of their families and 2) Tally ERP (Certificates Course) run by the college that address different and several cross-cutting issues. The department of commerce conducts this course in the college. The college faculty designed the syllabus of this course in consultation with tax consultants and renowned chartered accountants who emphasized the need of inculcation of professional ethics. It is self-funded and designed course that introduces the concept and theory of creating awareness among the students regarding the demonstration of the knowledge of Accounting through the usage of ICT. The ethics of transparency, accountability, truthfulness of information and the laws against the false information are emphasized through this course. It helps the students to get job in industry and cooperative sectors. The faculties of the college involved in running these courses and make hard efforts to make the students aware of these issues. Due to pandemic situation the college could not attempt to carry over the content of these cross-cutting issues to the beneficiaries.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://sgkcollege.com/Feedback.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may **A. Feedback collected, analyzed**

be classified as follows

and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sgkcollege.com/Feedback.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

837

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

435

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Admissions are given on first-come-first-serve basis for B. A. I, II, III and B. Com. I, II & III considering the reservation policy of the government. After the admission process is over, the advanced learners and slow learners are identified by their previous

examination results. After categorizing them as advanced and slow learners; they are given counseling, as per their need. Advanced learners are given different assignments as advanced tasks and offered more facilities, services and guidance. Extra teaching classes are organized for the slow learners. Guest lectures are organized by the departments to create confidence in both. The advanced learners are provided free access to central library and departmental library and motivated to participate in co-curricular and extracurricular activities such as elocution, quiz, debating, essay writing etc. The rank holders as well as award winners are felicitated by the College. In addition, advanced learners are motivated to participate in research activities. More over the add-on courses in the College help them to perform better in their studies. All departments are recommended for advanced learners' guidance on the basis of students' performance in the examination of respective subjects and classroom interactions with the teachers, and involvement in the activities. IQAC has very clear strategy towards the slow learners. IQAC instructed all the departments to follow the objectives of remedial teaching for slow learners to improve their performance.

Objectives:

- To improve basic knowledge of the slow learners.
- To raise their level of confidence of the difficult subjects to provide stronger foundation for further academic performance.
- To improve the performance of examinations.
- To reduce the drop out ratio of the students.
- To inculcate reading culture.
- To inculcate competence skills.
- To inculcate research attitude.
- To improve knowledge-generating capacity.

IQAC recommends the undertaking of the following activities under this scheme:

- Organization of library visits
- Issuing books from the departmental library
- Issuing Special cards by Library
- Encouraging students for participation in competition, quiz or contests
- Providing Research Journal to the advanced learners
- Providing internet facilities with the list of subject-related websites Undertaking projects, survey, etc.

File Description	Documents
Paste link for additional information	https://www.sgkcollege.com/img/Data/Report/R_emedial-Teaching-for-2016-2017.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
837	10

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student Centric methods in the teaching learning process is prime objective of IQAC and all departments took initiation in that direction.

As per the suggestion made by IQAC the departments of the college, Commerce, Political Science English, History, Economics and Marathi planned to implement the same but due to Pandemic situation the college could not conduct the visits to various banks, industries, historic places, local self-government bodies like Gram Panchayat and organizing brain-storming sessions, group discussions, dramatization, demonstrations and mock teaching etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.sgkcollege.com/DeptBlogs.aspx

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Innovation and creativity in teaching-learning is very important for the achievement of Success in the teaching learning process. During

the pandemic situation the faculty of the college used many other ICT enabled tools such as Google Classroom, Google Meeting, and You Tube etc. for online teaching-learning process. Every department has established What's App group of the students through which the rapport between the students and teachers has established recently. Charts, models, posters are used in the department of Languages and Social Sciences.

Films and documentaries are also used by the faculty to strengthen the teaching-learning process. N-List is subscribed which gives access to 31, 35, 000 e-books and 6,000 e-journals through the college library. The faculties have adopted the innovative teaching approaches/methods by using ICT. It has adopted the interactive approach of teaching by conducting online lectures.

Every department has blog make interactions with students. The links of every departmental blog provided to the students college website. The blogs provide study material, e-notes, e-books, list of reference books, question bank, question papers of previous university examination, links of you tubes, open resources and MOOC's.

The College facilitate teaching-learning process by providing internet and Wi-Fi facilities, LCDs, educational CDs, e-books/journals.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

199

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The process of internal assessment is communicated to students well in advance, and the students are made aware of evaluation pattern to ensure strictness and transparency in internal assessment. Continuous Internal Evaluation system used for internal assessment of students. The information about internal evaluation tests like Project writing, Home Assignments, etc. given by circulating notice on all Whats-App groups and at the same time they displayed on the College Notice Board. The College has to submit periodical reports to Management every month about it and other activities. The concerned teachers guide them to overcome their problems through either What's App, Google Meeting, if any, by personally instructing them, and thus they motivated to perform better in university examinations. The setting of question paper is as per the university examination and the in-house printing of the question papers is done. The project works are strictly monitored by the subject teachers. Formative evaluation is done continuously throughout the period till the student appears for the summative examination. The College administration gives freedom to departments to choose method of formative evaluation to bring the variety in the methods of internal examination and evaluation which includes multiple choice question tests, Home Assignments, etc.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sgkcollege.com/CollegeExam.html

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is a mechanism for redressal of grievances concerning evaluation both at the Internal and External (University) examinations. Redressal of grievances for UG Part-I evaluation is

made at the college level, and the cases of grievances for the Part-II, III evaluation is forwarded to the university. Mechanism for the redressal of the grievances is as per the university rules. He/she can get it assessed by the other expert and approach of the University authority or the College authority for re-evaluation. Mechanism for grievances of examination consists of two steps. If any student feels that the score given to him or her in any paper is not just, he or she can apply for photocopy of the assessed answer-book. The College collects fees from the students for the photocopy of the answer books. The College provides photocopy to the students. This mechanism is time bound that is after the declaration of result student can apply for photocopy within the fifteen days. After receiving photocopy student can apply for revaluation within four days. College is bounded to declare final revaluation result within fifteen days. Board of Examinations and Evaluation (BOEE) of Savitribai Phule Pune University, Pune has developed a mechanism to deal with Examination related grievances as per the Maharashtra Public Universities Act, 2016. Rules, regulations and guidelines are also given in guideline booklet on the University examinations. Any student who is unhappy or dissatisfied with the results may apply either for verification or revaluation within the stipulated time after the examination results. In case of verification, the candidate's answer book is checked. In it, the university officials recount the total of the marks and see whether any question remained un-assessed. If such a case is found, it is assessed and the fresh mark list is issued to the student. If there is any change while recounting the total number of marks obtained, that too is conveyed to the student and a fresh mark list issued. In case of revaluation, a student can demand for a photocopy of the answer book, and after getting it assessed from the concerned subject teacher, he/she can claim for the revaluation of the answer book. While providing the photocopy of an answer book, the marking figures and tick marks are masked, and then fresh assessment is done through the other examiner. In such case, only if the increase or decrease in the revaluation is more than 10% of the earlier marks obtained, the revised statement of marks is given to the student. In case of F.Y. B.A. & B.Com. Examinations related to grievances, it is done as per University guidelines under the supervision of the Principal as the conduct and assessment of these examinations are done in the College only. Director of the CAP of College deals with the grievances regarding the evaluation in the College. Thus, the mechanism to deal with the examination related grievances is transparent, time bound and efficient.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sgkcollege.com/CollegeExam.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The university frames curriculum for every program that our institution runs beside that every department of our college has defined the program outcomes for each program offered by the college. The curriculum of self-financed certificate course and UGC COC fashion designing course and their program outcomes are designed by the college. As these two courses are based on practical experiment, due to pandemic situation they could not be undertaken by the college.

Communication Mechanism:

The IQAC and the college administration had asked to define their program outcomes and course outcomes to all the departments who conduct regular programs along with specific additional courses. These outcomes were confirmed by the faculty of every department in their departmental meetings and then it is uploaded to the college website and departmental blogs. These outcomes are displayed on the notice board of each department. The students are informed about these outcomes in the induction meeting of the principal. In the departmental alumni meeting, the discussion on these outcomes is made intentionally in the presence of the students.

Self-designed Program outcomes

The college has started self-designed certificate courses. Their programs outcomes are also clearly stated and displayed on the college websites. They are also communicated to the students in regular classes. Besides, the respective departments where these courses are run also make the students aware of these outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.sgkcollege.com/img/Data/Report/Program-Outcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of Program Outcomes:

The Evaluation of Program outcome is key to assure the quality enhancement process of an institution. The quality assurance cell of the college in its meetings and has put up this aspect several times. After long consideration, the IQAC has devised the mechanism for the evaluation of program outcome. The care is taken to make this mechanism transparent, scalable, robust, and objective.

Mechanism:

All departments are asked to evaluate students regarding the attainment of program outcomes using the strategy developed. Considering limited number of the enrolled students in the different program, this evaluation should be carried out based on the specific random sampling. HOD's of concern programs is given responsibility to prepare the report of the program outcome as per the Questionnaire devised by the IQAC.

This mechanism has been implemented since the academic year 2016-17 onwards. All the departments are instructed to choose minimum 10% of students from last year passed students, e.g., if there are 20 students in the last year of B. A. in English in 2016-17, the department should select minimum 10%, i.e., two students out of 20 students. Departments were asked to evaluate the attainment of program outcomes after the declaration of the result of the university examination.

1. Questionnaire is prepared considering the streams, i.e., Social sciences, languages, and commerce.
2. Questionnaire contains twenty five Multiple Choice Questions (MCQ)
3. Questionnaire seeks the answers to the questions based on

attainment of knowledge, skills, and attitude acquired by the students.

4. Questionnaire is designed in such a way that the heads of the concerned departments have to evaluate minimum 10% of the departmental students on his/her judgment and give marks out of 50 ranging 2 marks for each question.
5. HOD's calculates and sums the marks for further evaluation.
6. Final marks for evaluation of program outcomes are comprising percentage of marks obtained from questionnaires using the following formula:
7. Attainment is identified at the following levels

Equation for calculating the attainment of program outcome:

Marks obtained in %

Level of program outcome attainment

Above 80

Excellent

Above 70 up to 80

Good

Above 61 up to 70

Satisfactory

Above 40 up to 60

Average

Below 40

Not Satisfactory

Duly signed the final report should be submitted by HOD to IQAC

After the submission of the report, IQAC of the college will remark on the teaching-learning process with suggestions if required.

- The College takes into consideration the performance of the

students in the internal evaluation methods.

- The students' participation in the curricular and co-curricular activities also play important role in the achievement of the outcomes.
- After the successfully completion of the program, the outcomes can be evaluated through the feedback submitted by the students.
- Their success in the off-campus placements also shows how much the students attained the outcomes.
- The rate of self-employed students can be considered while counting the attainment of the outcomes.

The analysis of various types of feedback is also a means to evaluate the attainment of the program, and course outcomes

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.sgkcollege.com/img/Data/Report/Attainment-of-Program-Outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

237

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.sgkcollege.com/Commerce.html

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sgkcollege.com/NAAC.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Not Applicable

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. The College Research Committee plays pro-active role in creating an ecosystem for innovations in research.
2. The College has taken an initiative to establish Research Committee to boost the research and motivate the prospective researchers to undertake research in their fields of interest.
3. In the Committee, the teachers and students are guided to submit research proposals, to prepare research papers and to avail grants for research projects (MRPs).
4. The College takes initiatives to organize various activities to promote research culture in the students and teachers of the College.
5. The College supports the faculty to submit the proposals for MRPs to seek grants from the funding agencies like the UGC and publish and present research articles/papers at international, national levels.
6. The College promotes research culture by providing the incentives to teachers who attend the seminar and conference and present the research papers in seminar and conference. 16 staff members have been provided financial support to attend and present papers in workshops, seminars, conferences and training programs at state, national and international level.
7. The concerned faculty is motivated to undertake research by granting study leaves to attend research activities like seminars, conferences, workshops, etc.

8. Though we are trying to establish incubation center in future still we are running certain under

different committees such as Competitive examination, carrier counselling and guidance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sgkcollege.com/img/Data/Report/pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://www.sgkcollege.com/Research.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

05

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to pandemic situation the college could not conduct/organize any activities related to sensitizing students to social issues and holistic development

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

82

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical and academic facilities as demanded by the university to the different programs. The college campus has 18 Class rooms, 7 ICT enabled Classrooms and one auditorium,

All departments library are equipped internet with Wi-Fi facilities

The details as below:

Ground Floor

Room No.

Building

01

Waiting Room

02

Principal Cabin

03

Office

04

Toilet Box (Gents

05

Strong Room

06

Office Store Room

07

Class Room B. Com. I

08

Class Room B. Com. II

09

Class Room B. Com. III

10

Class Room B.A. I

11

N.S.S. Store Room

12

Staff Room

13

Library

14

Study Room

15

YCMOU Center

First Floor

16

Examination Center

17

Gymkhana

18

Cultural Hall

19

Department of English

20

Class Room B.A. II

21

Class Room B.A. II

22

Class Room B.A. III

23

Class Room B.A. III

24

Toilet Box (Ladies)

25

Ladies Room

26

IQAC Room

Second Floor

27

Guest House

28

Computer Lab

29

Commerce Department

30

Department of Hindi

31

Department of Marathi

32

Department of Economics

33

Department of Political Science

34

Department of History

35

Vivekananda Hall

36

Department of N.S.S.

14) 4.1.2: The institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium hall, yoga center etc.:

The college has played a proactive and supportive role in grooming students, specifically have been earmarked for extracurricular activities and made available to the students.

Sports:

Outdoor Games:

Sr. No.

Name of the Game

Practice Place

1

Basketball

S.G.K.College Loni Kalbhor

2

Volleyball

S.G.K.College Loni Kalbhor

3

Athletics

S.G.K.College Loni Kalbhor

4

Kabbadi

S.G.K.College Loni Kalbhor

5

Kho-Kho

S.G.K.College Loni Kalbhor

Indoor Games:

Sr. No.

Name of the Game

Practice Place

1

Table Tennis

S.G.K.College Loni Kalbhor

2

Carom

S.G.K.College Loni Kalbhor

3

Chess

S.G.K.College Loni Kalbhor

4

Boxing

S.G.K.College Loni Kalbhor

5

Karate

S.G.K.College Loni Kalbhor

6

Weight Lifting

Sahyadri Gym Loni Kalbhor

7

Wrestling

Pune District Wrestling Training Center Loni Kalbhor

Specification of Gymnasium: The College provides facilities for sportsmen and players by providing various facilities. The college has made provision for indoor game equipment of 30X24 Sq. feet. It has following instruments:

Gym Equipment

Cost in Rupees

Four Station Multi Gym

90,000

Weight Lifting Set

57,900

Wrestling Mat

27,000

Treadmill

95,000

Spin/Bike

38,000

Total

3,07,900

Infrastructure for Yoga:

A separate hall is provided for yoga. Yoga day is celebrated on the open space. Every year 21 June international yoga day celebrated in the college.

Infrastructure for cultural activities:

The college has a separate hall for cultural activities. There are an open theatre and auditorium for theatrical presentation in the campus having approximate area is about 25.82sq/mts. respectively. Practice sessions of cultural activities such as plays, skates, folk dance, one act plays, take plays in these theaters. Singing, lawani, solo dance, Gondhal song etc. A cultural committee led by a senior faculty looks after the need of infrastructure.

Due to Pandemic situation the students of our college could not participate in any cultural activities during the year 2020-21

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sgkcollege.com/College.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has played a proactive and supportive role in grooming students, specifically have been earmarked for extracurricular activities and made available to the students.

Sports:

Outdoor Games:

Sr. No.

Name of the Game

Practice Place

1

Basketball

S.G.K.College Loni Kalbhor

2

Volleyball

S.G.K.College Loni Kalbhor

3

Athletics

S.G.K.College Loni Kalbhor

4

Kabbadi

S.G.K.College Loni Kalbhor

5

Kho-Kho

S.G.K.College Loni Kalbhor

Indoor Games:

Sr. No.

Name of the Game

Practice Place

1

Table Tennis

S.G.K.College Loni Kalbhor

2

Carom

S.G.K.College Loni Kalbhor

3

Chess

S.G.K.College Loni Kalbhor

4

Boxing

S.G.K.College Loni Kalbhor

5

Karate

S.G.K.College Loni Kalbhor

6

Weight Lifting

Sahyadri Gym Loni Kalbhor

7

Wrestling

Pune District Wrestling Training Center Loni Kalbhor

Specification of Gymnasium: The College provides facilities for sportsmen and players by providing various facilities. The college has made provision for indoor game equipment of 30X24 Sq. feet. It has following instruments:

Gym Equipment

Cost in Rupees

Four Station Multi Gym

90,000

Weight Lifting Set

57,900

Wrestling Mat

27,000

Treadmill

95,000

Spin/Bike

38,000

Total

3,07,900

Infrastructure for Yoga:

A separate hall is provided for yoga. Yoga day is celebrated on the open space. Every year 21 June international yoga day celebrated in the college.

Infrastructure for cultural activities:

The college has a separate hall for cultural activities. There are an open theatre and auditorium for theatrical presentation in the campus having approximate area is about 25.82sq/mts. respectively. Practice sessions of cultural activities such as plays, skates, folk dance, one act plays, take plays in these theaters. Singing, lawani, solo dance, Gondhal song etc. A cultural committee led by a senior faculty looks after the need of infrastructure.

Due to Pandemic situation the students of our college could not participate in any cultural activities during the year 2020-21

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgkcollege.com/DeptPhysical.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

09

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgkcollege.com/College.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The details of the ICT and the other tools deployed to provide maximum access to the Library collections are as follows:

1. Status of automation - partly automated
2. BSNL is available for users in college internet (Local Server) three computers are made available in the Library.
3. Resource available through N-LIST - INFLIBNET in the Library
4. Separate web page available on College Website - www.sgkcollege.com
5. In house / remote access to - available through N-LIST INFLIBNET - E- Publication
6. Library Automation - Service partly automated
7. Total number of computer for public access - 03
8. Total number of Printer for public access - 01
9. Internet bandwidth / speed - 8 /mbps
10. Participation in resources sharing networks/consortia like INFLIBNET - Member: Shodhsindhu, Shodhaganga

ILMS software for Automation

E-library software from feb-2019

Version of ILMS software

3.0

Status of automation

Partially

BSNL

BSNL is available for users on college internet

(Local server)

Electronic Resources Management package for e. journals

Available through N-LIST INFLIBNET

Library Website

separate college website: www.sgkcollege.com

In-house/ remote access to e-publications

Available through N-LIST INFLIBNET

Library automation

Partially

Total No. of computers for public access

03

Total no. of printers for public access

01

Internet bandwidth /speed

08 mbps

Participation in resources sharing networks/consortia like INFLIBNET

N-LIST INFLIBNET Membership

Shodhshindhu sharing through Savitribai Phule Pune university, pune

BSNL (Online Access Catalogue)

Library Automation: The work of retro-conversion of library active collection is partially using E-library software. The bibliographic information about the collection is made available through library system. Almost all the housekeeping work is partially computerized.

E-library software is an integrated, multi-user, multi-lingual package, which computerized all the in house operations of library. This package is user friendly & can be handled/ operated by the staff vis-a-vis the beneficiaries of the system without any prior knowledge of computers. This software is developed by steam of professional headed by Head of computer center, Pune

ICT zone: recently we have established IT zone in the library having 3 computers connected with LAN. IT zone has following purpose.

1. Free internet facilities made available to the students.
2. The students can access free e-books and e-journals through these computers.
3. We are providing printing and scanning facilities for student and staff.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sgkcollege.com/LibraryFacility.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

18,28,926

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has formed ICT infrastructure committee for up gradation of IT facilities and maintenance. The committee continuously monitors the requirements of the departments and classrooms. The enrichment and up gradation in IT facilities since the second cycle of NAAC accreditation is as below:

Sr. No.

Description

During III Cycle

Present Status

01

No. of computers & laptops

36

36

02

No. of printers

09

09

03

No. of scanners with printers

02

02

04

No. Software's licensed copy

04

04

05

No. of E-library software

01

01

06

No. of office computers

07

07

07

No. of LAN facilities

Extended

Extended

08

BSNL internet BB & Wi-Fi

03

03

09

No. of Computers with internet facilities

36

36

10

LCD projectors

09

09

11

Computer processors

I3/Windows 7.8 & 10

I3/Windows 7.8 & 10

12

10 mbps connections

02

02

13

Computer Labs

01

01

14

AMC services

01

01

15

CCTV cameras

16

16

16

Xerox machines

04

04

17



Power generator

01

01

18

Inverter Sets

02

02

19

Solar Energy Systems

01

01

All the ICT facilities are updated periodically as per the requirements.

Wi-Fi Facilities

The college has provided Wi-Fi facility to the students and the teachers. For this, the college has tie up with BSNL. Ltd., the data available for students is 50 mbps in one stroke.

Internet Facilities:

The college has two lines of BSNL internet connections having the speed of 16 mbps and one line of Airtel internet connection having the speed of 50 mbps. Each department is connected with internet connection. Almost 80% of computers are connected with internet. The college has also extended the internet connection having the speed of 20 mbps. Besides the college has regular BSNL Broad Band connection.

The office, library and faculties make optimum use of these facilities provided by the institute to keep themselves update in every field of knowledge.

E-Waste Mechanism

The college has proper policy for up gradation of IT infrastructure and E- waste management. Considering the need of modern times, the college has designed E-waste policy for the proper use, maintenance and disposal of E-waste.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgkcollege.com/College.html

4.3.2 - Number of Computers

46

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College is committed to provide the academic ambience, accordingly services and facilities are developed to the benefit of the stakeholder. These physical , academic and support services and facilities cover almost all aspects of the college functioning such as teaching learning, buildings and classrooms, library , laboratories etc. The need of policymaking arises from the expectation of constant, uninterrupted and smooth functioning of these services and facilities.

The policy assures the optimum utilization and proper maintenance with a standard required specifications of physical, academic and support service facilities of the college to accomplish the high degree of excellence imbining human values in all endeavors.

AIMS OF THE POLICY

1. To achieve optimum utilization of facilities and services for the benefit of stakeholders
2. To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities.
3. To prevent misuse and misconduct of resources and services.
4. To achieve timely up-gradation, replenishment, repairing and replacement of the resources and services
5. To set standardized maintenance and utilization procedures for resources.
6. To reduce probabilities of accidents at workplace for ensuring safety

Mechanism for Implementation of the Policy:

The following mechanism is developed to look after the maintenance, up-gradation, replenishment, repairing and replacement of facilities and services. The mechanism assures the involvement of all the stakeholders

Administrative Office:

The administrative office is a ground level step to fulfill the commitment expressed in the policy statement. Day to day maintenance and care is taken by the administrative office, in consultation with the principal. The Head Clerk looks after this all-routine maintenance.

Purchase Committee:

The purchase committee headed by a senior faculty takes annual review of the facilities and services. The report is put forth in the meeting of purchase committee chaired by the principal. The coordinator of IQAC is an invitee to these meetings. In these meetings, priorities are fixed and important decisions are considered for IQAC and LMC/CDC meetings. After receiving permissions in IQAC and LMC / CDC committees, the purchase or maintenance expenses are utilized as per the pre-determined procedures.

Local Management Committee/ College Development Committee:

LMC/ CDC monitor overall functioning of all facilities and services. The reports and reviews received from the purchase committee are considered during these meetings. The absolute and essential requirements of minor expenses of maintenance or replacements or construction are immediately sanctioned. The major requirements of large expenses are sent to the parent institute for approval and provision of funding. For ICT facility maintenance and up-gradation College appointed the technical staffs. It is the policy of the parent institute to recruit the support staff having mechanical and technical skills of certain kinds.

General Measures for Optimum Utilization:

1. Departments and office staff takes care of facilities provided to them.
2. Instructions are displayed for the proper use infrastructure

facilities.

3. The technical staff looks after ICT facilities. For major problems, the college has AMC with local service provider.

4. The support staff having technical and mechanical skills looks after day to day maintenance of infrastructure.

5. Fire extinguishers are placed at appropriate places and they are replaced periodically. The demos regarding its use are given to staff and students for its prompt use.

6. For library books and office, document preservation periodic paste control is carried out.

7. Electric fittings and wiring are periodically monitored by external experts for replacements and repairing.

8. For maintaining aesthetic value of campus proper landscaping of available free land is carried out by extensive potting practice

9. For drinking water supply the college has installed water purifiers and coolers which are maintained by the support staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Policy-for-Maintenance-and-Utilization-of-Physical-Academic-and-Support-service-facilities-converted.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://sgkcollege.com/placement-and-entrepreneurship-guidance-cell.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

78

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has "Students' council" for every academic year. The selection of the students as members of the students' council is as per the provisions of the sections 40 (2), (b) of the 'Maharashtra University Act 1994'. At least two meetings of the students' council were organized every year during 2020-21.A

The composition of "Students' council" is as below:

Principal

Chairman of the Student Council

A senior lecturer nominated by Principal

Member

NCC Officer

Member

NSS Program Officer

Member

The Director of Physical Education

Member

One student from each class with academic merit at the examination held in the preceding year and engaged in full time study in the college, nominated by the Principal

Member

One student showing outstanding performance in each activity of Sports, NSS, NCC and cultural activities, nominated by the Principal

Member

Two female students nominated by the Principal (SC/ST/NT/DTNT)

Member

The student members of the council elect a Secretary of the council amongst themselves.

The activities and functions of the students' Council;

1. Monitors various academic and socio-cultural events in the college
2. Maintain overall discipline on the campus
3. Facilitator between the students and college
4. Coordinate all extracurricular activities and annual festival of the college
5. Raising funds whenever there is need to fulfil social responsibility
6. Plays a significant role as volunteers in conferences, workshops, sports events and other functions
7. Students council is given the representation in the working

committees of the college

8. Students' role in academic and administrative bodies: Students' representation and participation have been an integral part of the academics. Students' representation is on the following committees:

9. Anti-ragging Committee

10. Internal Complaints Committee

11. Internal Quality Assurance Cell

12. Earn and Learn Scheme

13. Program organizing committees for seminars, conferences, and workshops conducted in the college

14. All departmental Association Activities and Annual Festivals organized by the students

15. NSS

16. Gymkhana Committee

17. Cultural Activities Committee

18. Library Committee

19. Magazine Committee

20. S. A. Fund Committee

21. The composition of the students' council was established and took participation in college activities. After 2014-15, the university act was in the suspension and supposed to be replaced by Public University Act 2016. Therefore, the council was not formed in the college. However, the college took the initiative to give representation to the students from 2015-16 onwards by taking them as members of the college working committees.

The initiation taken by the college has fruitful results. The representative students played an active role in the activities and the decisions taken by different committees of the college. There was the development of leadership qualities, confidence, sense of responsibility and active participation among the students. The increase in communication and healthy dialogue is seen after this

initiation.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/Alumni.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of the college is registered on 11th March 2019. Earlier, the alumni association was functional in shaping the policies and overall development of the college. The registration has taken a step ahead in strengthening the relationship between the college and alumni. The members of the association are representatives of diverse alumni and are from different streams.

Financial means of contribution

The alumnus meeting is organized almost every year in the college on the different occasions with the convenience of the alumni & college. During these meets, achievements, progress, and plans are shared, and feedback is taken, which is taken into consideration

while preparing the plans. The alumni offer the assistance in the form of educational aids like books, computers, cupboards, coolers, water filter, etc. and, sometimes in cash. Every year on various occasions they are invited as guests of honor in the institute.

Non- financial means of contribution

The alumni contribute in policy making by their representation in the statutory and academic committees such as IQAC LMC etc. Some of the alumni are expertise in their respective fields. They are invited to deliver academic lectures in the campus. The alumni associated with the social reforms are invited in the NSS camps to encourage the volunteers to do social service. Their experience and participation encourage the volunteers. With their cooperation, the outturn students have received jobs and employment. Some of the alumni are working in the field of mass media and communication help in providing feedback on the development of college by sharing their views and opinions and thus developing the image of the college in society. Some of the alumni are public representatives; they help us whenever there are some local problems, they also participate in the governance of the college. Their feedback is valuable for the administration of the college. The college website and other social media are the best means to have a fruitful communication with the alumni and former faculties scattered all over the world.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/Alumni.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The vision of the college is to become known as a premier institute disseminating knowledge and skills and inculcating human values at its core for the endless benefit of the global society.

Mission:

1. Dissemination of education amongst the people from rural and semi-urban population.
2. To induce basic human values like faithfulness, honesty, character building, compassion towards humanity, sacrifice, social equality, nationality, national integration, fraternity, and self-reliance
3. Augmentation of the knowledge-generating capacity and skills of the students suited to the need of globalization.
4. Advancement of research attitude and scientific temperament among the youths to develop intellectual society.
5. Empowerment of Women by conducting capacity nurturing program.
6. To Bring environmental awareness for sustainable development.
7. Increasing the use of information and communication technology to cope up with rapid digitalization.
8. To induce spirit of devotion for social work for uplifting the society at large
9. To develop programs that makes available the opportunities to participate in recreational and competitive sporting activities

The college has been endorsing better quality education especially for the students hailing from the rural area.

The institute's mission is to give quality education to socially and economically backward classes addresses the social needs, access, equity, and quality.

The college guarantees that, the vision and mission of the institution are in harmony with the Higher Education Policies of the nation by introducing modern, professional and skill-based courses, offering the benefit of education to all, facilitating economic empowerment of women through higher education, offering vocational education and Skill.

The institute's constant support and encouragement to the activities of Support Services and cultural Committee Should result into providing a variety of chances to the students with the opportunity to achieve excellence in the fields.

Governance of the college is decentralized.

Students were given proper representation in the college governance.

Representation of the girl students and women employees is given in every aspect of governance to maintain gender equality.

Teaching faculties and non- teaching staff is given proper representation in local management committee/college development committees.

Stakeholders are communicated the decisions and policies through websites for the better transparency.

The financial transactions are made strictly according to the accounts code.

The perspective plan of the college is prepared by IQAC in consultation with the college leadership and all stakeholders, considering vision-mission of the college and ensuring the sustainable development of college in its all endeavors.

The perspective plan begins from the academic year 2014-15 to the academic year 2023-24 taking into consideration the key indicators of the seven criteria determined by NAAC for the evaluation of HEI.

Keeping in view ten years perspective plan, the IQAC devised the action plan for each academic year; it is put forward in meetings with LMC/CDC. The IQAC develops agenda of the meeting considering the action plan of the college governance; it implements different activities throughout the academic year aiming the fulfilment of vision and mission of the institute.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/VisionMissionPolicy.html#
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The parent institution (i.e. S. S. V. S. S. Kolhapur) has been practicing its administration as much decentralized and participative as possible. Institution has given full freedom to its administration in the matters of decision making process. All the heads of the various departments of the institution are given full freedom of taking decisions at their levels. Likewise, administration of our college is decentralized and participative. Principal of the college is allowed to take decisions independently at his level. The HODs have full freedom to take decisions with own to run it with good effect. The college organizes various activities and programs, where involvement, cooperation and participation of all stakeholders is sought.

The modern managerial concepts like strategic planning, teamwork, decision making and effective implementation are introduced in the college. Institutional practices are decentralized to a large extent.

Various committees are formed to plan and monitor the functioning of different department of the college. The Principal allows the administrative staff, the heads of the departments and various committees to take decisions for carrying out their duties and various programs. Thus, participation of all members of the institution in decision-making process creates an environment of participatory democracy. While giving various responsibilities and powers to faculties, experience, competence, commitment and aptitude of the faculties is taken into consideration to carry the institutional objectives effectively. For the organization of workshops, conferences, seminars, and such other activities, separate committees helped by the other subcommittees are formed and allotted various responsibilities for the successful organization of the events. Committees are formed and allotted various responsibilities for the successful implementation of the events, thus, the institution practices decentralization and participatory management so as to cultivate participatory attitude and unity among the staff of the college.

The co-curricular, extra-curricular and curricular activities in the college are carried through the cooperation of various committees. The work allocation of different committees for a given academic year is finalized and announced right at the year-end meeting of the previous year.

Case Study of Lecture Series organized under 'Extension Education Program of SPPU, Pune.

For organizing lecture series under extension education program of SPPU, Pune. It aims at all round personality development of the students and to create awareness regarding various social issues among Senior citizen. Coordinator of extension education committee requested the principal to call a meeting and discuss various topics as finalizing date, various committees etc. And same is communicated to the University for its Approval. After receiving its approval, various committees such as invitation cards, registration, welcome, photo, garlands and bouquet, seating arrangement, breakfast and lunch, rangoli and feedback committees were given responsibilities and they accomplished it successfully.

Every year our college observe death anniversary of late social worker and educationist and founder of this institution, Samajbhushan Ganpatrao alias Mama Kalbhor on 2nd February, on the occasion, college organizes various program. For the said program various committees work under cultural committee of the college. All committees work rigorously with full coordination with each other to make it successful.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/Managment.html
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes, the Perspective Plan is prepared in the context of Vision and Mission of the College and it is available in the College and on its website. The deployment documents are available with the coordinator.

Activity Successfully Implemented Based on the Strategic Plan:

As per the Perspective plan prepared in 2018-19 for the next ten years after 3rd cycle accreditation as post accreditation step for the all-round development of the college, Plan is divided into two part First part covers period of first five years i.e. 2018-19 to 2023-24 & second part covers last five years i.e. 2023-24 to 2029-30. Accordingly, The College has resolved to promote research

culture among Students and staff. Therefore, The IQAC has always stressed the need of establishing separate Computer Laboratory in the college with internet facility for the students and staff. The plan was sanctioned in CDC meeting of the college. Some part of the fund was raised by the institution itself and rest of the fund was utilized from Gen. Development Assistance XIIth plan of UGC. And it was fully functional from April 2017.

AIMS:

1. To develop research culture among the students and college staff.
2. To develop ICT skills among the students and college staff.
3. To give proper practice of accounting through Tally Course for the students of Commerce faculty.
4. To teach use of modern technology to the Staff and students.
5. To develop paperless culture in college campus by learning how to use ICT facility most efficiently in day today life.
6. To enable staff and students to cope up with the changing needs of the time.
7. To provide an easy internet access to all at free of cost.
8. To teach use of modern technology to the staff and students.

Operational Mechanism:

1. Miss. S. G. Burgul Asst. Prof. Dept. of Commerce was appointed as coordinator of the Computer Laboratory from April 2017 and he is looking after its daily working.
2. Staff and students are allowed to use computer laboratory at free of cost.
3. Daily register is maintained for attendance of students and staff.
4. Maintenance is carried out by hiring technical assistance as and when needed.

Sr. No.

Head of the purchase

Cost in Rupees

01

Computers 25 Set.

5,02,500

02

Printer with extra toner

7,900

03

Electrification LAN Wages

23,808

04

Anti-Virus Software

10,800

05

AMC for Printer & computer

10,000

06

Electrification LAN Cable Material

89,359

07

Internet Bill

16,276

08

Generator 5 kv

1,01,696

09

Inverter

30,000

10

Battery

60,000

11

50 mbps Internet connection (Vodaphone)

30,000

Total

8,82,339

Output:

After the establishment of the Computer laboratory, research culture is developed among staff & students. It is evident through increased number of research papers of the staff in Journals, conference and seminars. Many UG and PG students are making good use of ICT facility for their studies and curriculum related work. College is running Tally ERP Certificate Course from 2017-18 onwards, till now 51 students completed said course successfully.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Perspective%20Plan-converted.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. Parent institute:

The General Body of the parent institute Shri Swami Vivekanand Shikshan Sanstha is the apex governing body. There are various bodies in the institute such as trustee, Life Members body and Management council. The General Body approves and monitors the policies and plans. It selects the President, the secretary, joint secretary (administration) and joint secretary (Finance) of the institute.

1. College Development Committee:

College Development Committee comprises 11 members. It is constituted according to the Maharashtra University Act, 1994. It prepares the budget and financial statements, recommends to the Management to fulfil the teaching and other posts, discusses the academic progress of the college, and makes recommendations to the Management for the upgradation of teaching in the college. It advises the Principal on academic and other activities. This body is reconstituted and is named as College Development Committee as per Maharashtra University Act 2016.

2. Principal and College Administrative Committees:

Principal looks after smooth functioning of academic and administrative activities. Heads of department assist him in this matter. The college administration office looks into the matters related to admissions, eligibility, and examination. It provides the clerical support necessary to maintain records and to interact with the Stakeholders, University and Government offices.

The principal forms various committees to help in monitoring and

facilitating several activities organized in the college i.e. Faculty in Charge Principals, Gymkhana, IQAC, Purchase Committee, Student Council, etc.

Service Rules, Procedures, and Recruitment

The parent institute follows the procedures mentioned in Maharashtra Public University Act 2017, the rules and regulations of the UGC, and statutes of Savitribai Phule Pune University for service rules, for the recruitments and grievance redressal. Besides, the Sanstha has its internal mechanism for redressal of the grievances.

The promotional policy of the college and parent institute is impartial and transparent. They follow the PBAS/ API of the UGC for the promotion of the teachers. At the college level, the API committee helps the teachers for obtaining the promotion under Career Advancement Scheme. The recommendations of the committee are accepted by the college administration and the institute. After receiving the Confidential Reports of the members of non-teaching staff signed by the principal, they are promoted to the higher positions by the parent institute.

Grievance Redressal mechanism:

The college has formed a Grievance Redressal Cell for faculty, Staff and students to address their grievances and complaints and to resolve them. The cell is headed by the Principal. The mechanism to deal with grievances and complaints is as follows.

The Principal receives grievances and complaints either orally or in writing which takes cognizance of it. The grievances and complaints received are discussed in the meeting of the committee and are solved. There is separate Anti Sexual Harassment committee which is formed to prevent cases of harassment and to look into grievances from girl's students. Anti-Ragging committee is also formed to resolve the cases of ragging if any.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://sgkcollege.com/img/Data/Report/Policy-for-Maintenance-and-Utilization-of-Physical-Academic-and-Support-service-facilities-converted.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management of Shri Swami Vivekanand Shikshan Sanstha and the college have several welfare measures for well-being of teaching and non-teaching staff

List of existing Welfare measures by the management

Financial assistance/loans for various reasons by "Shri Swami Vivekanand Shikshan Sanstha Sevakanchi Sahakari credit cooperative society" such as personal loan, festive loan, housing loan, vehicle loan, emergency loan, educational loan etc. The interest rates are very low as per norms of RBI There is provision of offering a job to one member of the family after the sudden death of the employee in active service time. Partial Loan waiver provided to the deceased

staff family. The management felicitates the employees and their wards for their achievements. Fund raising drive for the employee affected by an unforeseen calamity.

Welfare measures by the Institute:

Advance payment to staff to meet emergency needs in case there is delay of salary payment Concession in the college fees for the wards of employees. In a medical emergency, advance is given to the teaching and non- teaching staff. Advances are paid to the temporary faculty.

List of Healthcare measures by the Institute:

Concession in billing after the medical treatment from Vishwaraj hospital Loni Station, Vaishnavi Hospital Loni and Kalbhor Hospital, Fursungi Road, Kadamwak Wasti, Pune under MOU.

The college supports the staff in happy and stressful moments. The staff of the college behaves like members of big joint family and always participates in the moments of happiness and sorrow in an individual's life.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Code-of-Conduct-Sttaf.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the rules & regulation laid down by the UGC-HRDC regarding the assessment of the performance of the teachers. The college has formed Academic Performance Indicator committee under IQAC, which looks after the appraisal system. It provides the guidance regarding the performance based appraisal system. At the end of every academic year, a meeting is conducted under the chairmanship of Principal to review the work of the committee. The college has developed the system. The committee circulates the notice asking the submission of PBAS with the required documentation within the deadline. The faculty members fill in the concerned year's performance and get it sign by the respective heads of the departments. The administrative office collects hard copies of all teaching faculties and handover it to API committee. API committee does the detail assessment of forms considering valid documentation provided. After analyzing individual reports, API committee recommends the desirable activities which are to be done by faculties to increase his/her scoring in the points through the IQAC committee of the college.

After receiving the circulars of the placement by the university, the committee makes the list of the faculties due for placements; they are personally guided to meet the requirements to get them placed properly.

They are helped to fill in the forms. After signed by the principal, their applications are submitted for the placement and promotion. The procedure has a successful outcome. Many teachers are placed in a higher grade because of such efficient mechanism.

1. Mr. Vijaykumar Ramdas Ghodake from AGP 8,000 to AGP 9,000 in 2021
2. Dr. Sambhaji Ramu Nikam from AGP 6,000 to AGP 7,000 in 2021
3. Dr. Sneha Ganesh Burgul from AGP 6,000 to AGP 7,000 in 2021
4. Dr. Ambadas Kallappa Manjulkar from AGP 8,000 to AGP 9,000 in 2021

Like the teaching staff, the college also strictly follows the systematic procedure for the appraisal of the performance of the non-teaching staff. The management has devised a mechanism for placement and promotion of non-teaching staff. Accordingly, annual Confidential Report (CR) is filled by the office considering their

performance and compliance with the orders of the administration. The principal verifies these confidential reports (CRs) with his prudence. The satisfactorily CRs are sent to the regional Head of the parent institute for future procedure. After considering the filled CRs, the management recommends his/her promotion. Those who have failed in compliance, their placement and promotion are retained by the parent institute.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Code-of-Conduct-Sttaf.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal (Sanstha audit & Chartered Accountant Audit) and external (by Accountant General Office, Mumbai) audit mechanism. The internal audit is carried out by the Auditor of the management (i. e. Shri Swami Vivekanand Shikshan Sanstha, Kolhapur) periodically within every financial year.

The last audit by Accountant General Office Mumbai was done in the year 2005-06. There were some audit objections and all the objections are compiled by the college.

Sr. No.

Para No.

Audit Objection

Compliance Made

1

5

Unadjusted Advance

Compliance regarding all the objections was made by the college and report was sent to the A. G. Office, Mumbai

6

Irregular Purchase Effectuated

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Audit%20Report%202020-21.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1,81,3350

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

It is a process, which classifies the resources essential for the development, implementation and continuation of works for achieving the Institutional vision & mission.

Resource mobilization means, the Institute should acquire some resource to implement its action plan. It goes beyond fund-raising. It involves obtaining various assets from a multitude of partners, by different means.

Therefore, the resource mobilization can be perceived as a

combination of Mechanism, Resources and partners' contribution

Mechanisms: Means which make it possible to obtain resources directly.

Resources: elements necessary for the running of an Institute.

Partners: Persons and/or organizations providing resources.

Mobilization of Resource doesn't means use of money only but it is extensiveness which denotes the procedure that achieves the mission of the Institute through the mobilization of knowledge in human, use of skills, equipment, services etc. It also means looking for new sources of resource mobilization and right & maximum use of the resources available.

Moral Aspects:

Every Institution can develop a code of conduct on Mobilization of Resource, which should state explicitly the resource providers that Institute would like to open out relations with, and what types of resources should be mobilized.

Aims and Objectives of the RMP

1. To spread and expand resources.
2. To mold the culture of running specific programs of donor agencies only.
3. To pay out on the activities of Institutional preferences.
4. To demote dependency on others.
5. To keep up sustainability of the Organization.
6. To bring out maximum use of available funds and skills.
7. To bridge deep relations with the stakeholders
8. To maintain the transparency and expand relations.
9. To comply with responsibilities towards the society
10. The genuine needs of the community are given priority while running programs.

11. To spread the good practices of the Institute

12. To enrich the dignity of the Institution

Scope of the Policy:

The policy is applicable to every endeavor and transactions accomplished by the organization or on its behalf.

Mechanism for implementation of the policy:

Resource generation:

The college lists the short term and constant needs of the college related to its developments. In view with that, the committees are formed to generate the financial as well as human resources.

The college formed the separate committee which continuously looks after different openings of funding from agencies like UGC. After recognizing college eligibility for particular proposal, college prepare and send the well drafted proposal to obtain funds from different government and Nongovernmental Organization.

The infrastructural needs are sometimes met through the alumni contribution and philanthropist, for that an appeal is made to members of the alumni association.

The infrastructure available for the institute is used at its maximum from early morning for running graduate and postgraduate courses in two shifts. The human resource goes beyond the given duties to work for the best quality education and overall development of the institute.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Code%20of%20Account-converted.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell is proactively operational in the planning and implementation of the several strategies and processes in the college after the reaccreditation by the NAAC in 2014.

The IQAC had initiated these two best practices for institutionalizing the quality assurance strategies and processes:

1. Assessment of the attainment of program outcome:

Assessment of the attainment of program specific outcome is a key to assure the quality enhancement process of an institution. The IQAC of the college in its meetings has put forth this aspect several times. After a long consideration, IQAC has formulated the mechanism for assessment of program outcome. The utmost care is taken to make this mechanism transparent, scalable, robust, and objective, for that the combination of subjective and objective assessment is made.

2. Comprehensive use of ICT in teaching -learning process:

IQAC laid more stress on the use of ICT in teaching and learning, for that it started encouraging the teaching faculties to use ICT tools available in the college. It suggested from time to time to the college to buy the ICT tools, including latest configuration for PCs, and laptops and LED TVs, projectors. Broadband connection was upgraded periodically. For quick internet access, 10 mbps lease line connection has been taken by the college. It encouraged faculties to create blogs attached to college website and Whats-App group, for communication with the students and sharing the knowledge.

In the second phase, the IQAC emphasized to create institutional depository containing the contents related to study material. Teachers were asked to develop their own e-contents such as PPTs, video clips, animation videos etc.

All departments conducting different under graduate programs are asked to conduct the assessment of students concerning attainment of program outcome. Considering the large number of enrolment of students in different program, this evaluation is carried out based on random sampling. The head of the department of concern programs is given responsibility to prepare the report on the attainment of the program outcome as per the checklist devised by the IQAC. The practice is introduced from the year 2016-17 onwards.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/IQAC.html
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC plays the proactive role in the institute by establishing review processes and methodologies.

1. Periodical Meetings for Academic Review:

The IQAC has very clear view in the college, periodical meetings with the departments, Internal Examination Committee, and ICT Committee and Heads of the Departments, the principal, LMC / CDC throughout the academic year in the presence of the IQAC coordinator. Issues related to teaching-learning processes are discussed in these meetings. The IQAC also visits the departments and participate in the departmental meetings. The decisions of the concern department are implemented later on. The students are also interviewed regarding the changes in the curriculum, new teaching methods, and ICT use. This setup has evolved into successful review methodology for improvement in teaching and learning process.

Through this system of review, the IQAC observed that, for continuous development of teaching learning, there is the necessity of enrichment of ICT infrastructure. Therefore it emphasized the increasing the base of ICT infrastructure.

2. Enrichment of ICT infrastructure:

Use of ICT tools has become imperative in teaching and learning process. The IQAC has always encouraged teachers to use these tools in academic arena and library. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facility, periodically. IQAC has trained teachers to use ICT tools in various activities. The base of ICT facility is the educational use of ICT tools. Social media has also been deployed to establish communication with the students and peers. In teaching and learning the feedback system is to promote reliability in delivery of curriculum.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Extension-Activities.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sgkcollege.com/IQAC.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a) Safety and Security:

The College is very keen regarding safety and security of the girl's student and woman faculties .The following practice are done in this regard:

1. The security guard is appointed in the college premise. Their prime responsibility is to maintain continuous surveillance on the mischievous and harmful activities being done to the girls or woman. Eve teasing is strictly prohibited with help of these guards.

2. The discipline committee headed by a seasoned faculty continuously monitors the security practices in the campus. The complaints related to violation of discipline and reported by the security guard or anybody is placed before the principal. The discipline committee intentionally keeps the watch in the vulnerable places.

3. The surveillance systems with a set of 16 CCTV cameras are installed at appropriate places. Footage of the recordings is periodically seen and appropriate action is taken, if any suspicious activity is observed by the principal.

4. Separate staircases are provided for the girl student.

5. The training sessions of the self -defense are organized for the girl students by the Internal Complaints Committee in collaboration with gymkhana chairman.

6. The internal complaint Committee looks after the grievances of girl student and if necessary the help is taken from discipline committee and Nirbhaya Pathak.

7. Patrolling van of the local police called 'Nirbhaya Pathak' periodically visits the campus for the prevention of offensive activities.

b) Counselling:

1) "Vidhyarthini Manch" organizes all important activities associated with the counseling of the girls and boys.

2) Whenever necessary the girls get counseling from our woman faculty.

3) "Vidhyarthini Manch" organize the programs having themes such as anti-sexual harassment, Self Defense Training program for Girls, health consciousness and hygiene, 'BETI BACHAO BETI PADHAO Abhiyan' etc.

4) The college has Mentor-Mentee scheme. The scheme recommends majority of mentors to select a mentee especially from the disadvantaged and vulnerable category, i.e., girl students. In that scheme, the mentor follows the development of mentee by providing personal counseling at the different stages.

c) Common room:

The college has provided a separate room for recreation and rest of the girl students. The Washroom is attached with this room. Room is also equipped with the essential amenities.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

COMPOST FERTILIZER PROJECT (COMPOSTING LIQUID CULTURE)

Loni Kalbhor Village is situated in Haveli Tahasil of Pune District on prime location by the side of National Highway no 9. Around 10 km away from district head quarter. In Cultural Legacy of state of Maharashtra 'Varakari sect has own reserved place. In the month of Ashadh (i.e. July) Palakeen of Sant Tukaram Maharaj goes to

Pandharpur from Alandi. With the intense efforts of Samajbhushan Ganpatrao Kalbhor alias Mamasahab Kalbhor, Palakeen of Sant Tukaram encamp at Loni Kalbhor every year and large number of adorers stays at Loni Kalbhor. On this occasion college takes active part in making arrangement for their convenient stay at Loni Kalbhor. College makes available classrooms and playground for them. College takes care of their meals too. But due to Pandemic situation the college could not conduct such type of program for adorers during the academic year 2020-21.

On the said occasion, large amount of excrement generates in and around the college campus. College aims to make proper disposal of such excrement from health point of view and to save environment. Keeping this in mind, SPPU- Pune approved Compost Fertilizer Project under Student Welfare Association of the college. SPPU- Pune granted seed money and college contributed its own fund and completed said project.

College dug pit of size 10X10 and buried all the excrement that generated on those days. Excrement collected by NSS Volunteers of the college. Excrement spread with Composting Culture and it is covered with soil. After decomposition it turns into good quality fertilizer. During the academic year 2020-21 the college collected only the raw material that spread on the college premise and decomposed it.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

E. None of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen

B. Any 3 of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Before the pandemic situation, the college was conducting the activities such as Road Safety Awareness Program, Helmet Awareness Program, International Yoga Day, Constitution Day, Gender Equality lectures, Women Empowerment & Public, Awareness Rally, Raksha Bandhan Program in Loni Kalbhor Police station, Republic Day,

International Independence Day, National Sports Day, Language Day, Non-violence Day, Constitution Day, Republic Day along with the activities related to N.S.S. & B.C. Cell committee's activities, Maharashtra Din regularly during each academic year up to 2019-20. But due to pandemic situation no any activities could not be conducted during the academic year 2020-21.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Due to pandemic situation no any activities organized during the academic year 2020-21

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.sgkcollege.com/img/Data/Report/RIT%20declaration.pdf
Any other relevant information	https://www.sgkcollege.com/img/Data/Report/RIT%20declaration.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized**

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year the college organizes various activities through the college Cultural Committee. Among all these activities like Birth and death anniversaries of the great Indian Historical personalities like Rajarshi Shahu Maharaj, Anna Bhau Sathe, Shikshanmaharshi Dr. Bapuji Salunkhe, Swami Vivekanand, Sardar Vallabh Bhai Patel, Mahatma Gandhi, Lokmanya Tilak, Pandit Jawaharlal Nehru, Bhagat Singh, Indira Gandhi, Chh. Shivaji Maharaj, Dr. Babasaheb Ambedkar, Dr. APJ Abdul Kalam are observed. In addition to the above, Ganpatrao alias Mamasahab Kalbhor's Death Anniversary function is organized, as he is responsible to establish this college and avail higher education to the students in such rural area.

The students are inspired by addresses given by guests and principal on these days. Through these programs values like national integrity, bravery, unity, patriotism, socialism, cultural awareness, affection, etc. are inculcated. A column "Good Thoughts" is initiated to propagate moral, educational and socio-cultural values, nationality, and thoughts of the great personalities in the world. Independence Day, Constitution Day, Republic Day, and Maharashtra Day are observed to imbibe patriotism and good citizenship. Senior citizens are also invited for the programs. Cultural programs are arranged for the stakeholders on certain occasions. Professional ethics in the faculty are inculcated through the Prayer of the Sanstha, constitution of the Management, rules and regulations of the government, UGC and University. All the information about the ethics is uploaded on the College website.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college has planned to implement two best practices, named 1) Nation Building by Empowering Women and 2) Lecture Series as Awakening Social Commitment, but due Pandemic situation no any activities undertaken during the year 2020-21.

File Description	Documents
Best practices in the Institutional website	https://www.sgkcollege.com/Default.html
Any other relevant information	https://www.sgkcollege.com/Default.html

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

As per the schedule made by the institution to conduct the activity named, "NIRMAL WARI ABHIYAN' IN TUNE WITH SWACHCHA BHARAT ABHIYAN" particularly titled as 'Swachh wari-Nirmal Wari-Nisarg Wari' on the occasion of Saint Tukaram Maharaj Palakeen Celebration, as the Government of Maharashtra cancelled the same, the institution could not undertake any activities related to one area distinctive to its vision, priority and thrust.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College prepare the annual academic calendar which consists of the curricular, co-curricular and extra-curricular activities for effective implementation and delivery of curriculum in each academic year. Accordingly, the academic departments develop the action plans for each academic year. Due to Pandemic situation no any efforts were undertaken for ensuring effective curriculum delivery process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution planned and prepared the academic calendar for the conduct of Continuous Internal Evaluation including co-curricular and extra curricular activities for the academic year 2020-21. But on account of pandemic situation the college managed to conduct online lectures by the subject teachers. The college adhered the notification provided by Savitribai Phule Pune University, Pune time to time.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

C. Any 2 of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross-cutting issues are included in the university syllabus as a part of programs with an intention. The parent institute of the college itself put emphasis on value based education. In addition to this, the courses named 1) Fashion Designing (COC) specially conducted for the girl students to make themselves to stand on their own feet, further more they will be capable to run their own business as well as the livelihood of their families and 2) Tally ERP (Certificates Course) run by the college that address different and several cross-cutting issues. The department of commerce conducts this course in the college. The college faculty designed the syllabus of this course in consultation with tax consultants and renowned chartered accountants who emphasized the need of inculcation of professional ethics. It is self-funded and designed course that introduces the concept and theory of creating awareness among the students regarding the demonstration of the knowledge of Accounting through the usage of ICT. The ethics of transparency, accountability, truthfulness of information and the laws against the false information are emphasized through this course. It helps the students to get job in industry and cooperative sectors. The faculties of the college involved in running these courses and make hard efforts to make the students aware of these issues. Due to pandemic situation the college could not attempt to carry over the content of these cross-cutting issues to the beneficiaries.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	https://sgkcollege.com/Feedback.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sgkcollege.com/Feedback.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

837

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

435

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Admissions are given on first-come-first-serve basis for B. A. I, II, III and B. Com. I, II & III considering the reservation policy of the government. After the admission process is over, the advanced learners and slow learners are identified by their previous examination results. After categorizing them as advanced and slow learners; they are given counseling, as per their need. Advanced learners are given different assignments as advanced tasks and offered more facilities, services and guidance. Extra teaching classes are organized for the slow learners. Guest lectures are organized by the departments to create confidence in both. The advanced learners are provided free access to central library and departmental library and motivated to participate in co-curricular and extracurricular activities such as elocution, quiz, debating, essay writing etc. The rank holders as well as award winners are felicitated by the College. In addition, advanced learners are motivated to participate in research activities. More over the add-on courses in the College help them to perform better in their studies. All departments are recommended for advanced learners' guidance on the basis of students' performance in the examination of respective subjects and classroom interactions with the teachers, and involvement in the activities. IQAC has very clear strategy towards the slow learners. IQAC instructed all the departments to follow the objectives of remedial teaching for slow learners to improve their performance.

Objectives:

- To improve basic knowledge of the slow learners.
- To raise their level of confidence of the difficult subjects to provide stronger foundation for further academic performance.
- To improve the performance of examinations.
- To reduce the drop out ratio of the students.
- To inculcate reading culture.

- To inculcate competence skills.
- To inculcate research attitude.
- To improve knowledge-generating capacity.

IQAC recommends the undertaking of the following activities under this scheme:

- Organization of library visits
- Issuing books from the departmental library
- Issuing Special cards by Library
- Encouraging students for participation in competition, quiz or contests
- Providing Research Journal to the advanced learners
- Providing internet facilities with the list of subject-related websites Undertaking projects, survey, etc.

File Description	Documents
Paste link for additional information	https://www.sgkcollege.com/img/Data/Report/Remedial-Teaching-for-2016-2017.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
837	10

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student Centric methods in the teaching learning process is prime objective of IQAC and all departments took initiation in that direction.

As per the suggestion made by IQAC the departments of the college, Commerce, Political Science English, History, Economics and Marathi planned to implement the same but due to Pandemic situation the college could not conduct the visits to various

banks, industries, historic places, local self-government bodies like Gram Panchayat and organizing brain-storming sessions, group discussions, dramatization, demonstrations and mock teaching etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.sgkcollege.com/DeptBlogs.aspx

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Innovation and creativity in teaching-learning is very important for the achievement of Success in the teaching learning process. During the pandemic situation the faculty of the college used many other ICT enabled tools such as Google Classroom, Google Meeting, and You Tube etc. for online teaching-learning process. Every department has established What's App group of the students through which the rapport between the students and teachers has established recently. Charts, models, posters are used in the department of Languages and Social Sciences.

Films and documentaries are also used by the faculty to strengthen the teaching-learning process. N-List is subscribed which gives access to 31, 35, 000 e-books and 6,000 e-journals through the college library. The faculties have adopted the innovative teaching approaches/methods by using ICT. It has adopted the interactive approach of teaching by conducting online lectures.

Every department has blog make interactions with students. The links of every departmental blog provided to the students college website. The blogs provide study material, e-notes, e-books, list of reference books, question bank, question papers of previous university examination, links of you tubes, open resources and MOOC's.

The College facilitate teaching-learning process by providing internet and Wi-Fi facilities, LCDs, educational CDs, e-books/journals.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

199

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The process of internal assessment is communicated to students well in advance, and the students are made aware of evaluation pattern to ensure strictness and transparency in internal assessment. Continuous Internal Evaluation system used for internal assessment of students. The information about internal evaluation tests like Project writing, Home Assignments, etc. given by circulating notice on all Whats-App groups and at the same time they displayed on the College Notice Board. The College has to submit periodical reports to Management every month about it and other activities. The concerned teachers guide them to overcome their problems through either What's App, Google Meeting, if any, by personally instructing them, and thus they motivated to perform better in university examinations. The setting of question paper is as per the university examination and the in-house printing of the question papers is done. The project works are strictly monitored by the subject teachers. Formative

evaluation is done continuously throughout the period till the student appears for the summative examination. The College administration gives freedom to departments to choose method of formative evaluation to bring the variety in the methods of internal examination and evaluation which includes multiple choice question tests, Home Assignments, etc.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sgkcollege.com/CollegeExam.htm 1

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is a mechanism for redressal of grievances concerning evaluation both at the Internal and External (University) examinations. Redressal of grievances for UG Part-I evaluation is made at the college level, and the cases of grievances for the Part-II, III evaluation is forwarded to the university. Mechanism for the redressal of the grievances is as per the university rules. He/she can get it assessed by the other expert and approach of the University authority or the College authority for re-evaluation. Mechanism for grievances of examination consists of two steps. If any student feels that the score given to him or her in any paper is not just, he or she can apply for photocopy of the assessed answer-book. The College collects fees from the students for the photocopy of the answer books. The College provides photocopy to the students. This mechanism is time bound that is after the declaration of result student can apply for photocopy within the fifteen days. After receiving photocopy student can apply for revaluation within four days. College is bounded to declare final revaluation result within fifteen days. Board of Examinations and Evaluation (BOEE) of Savitribai Phule Pune University, Pune has developed a mechanism to deal with Examination related grievances as per the Maharashtra Public Universities Act, 2016. Rules, regulations and guidelines are also given in guideline booklet on the University examinations. Any student who is unhappy or dissatisfied with the results may apply either for verification or revaluation within the stipulated time after the examination results. In case of verification, the candidate's answer book is checked. In it, the university officials recount the total of the marks and see whether any question remained un-assessed. If such a case is

found, it is assessed and the fresh mark list is issued to the student. If there is any change while recounting the total number of marks obtained, that too is conveyed to the student and a fresh mark list issued. In case of revaluation, a student can demand for a photocopy of the answer book, and after getting it assessed from the concerned subject teacher, he/she can claim for the revaluation of the answer book. While providing the photocopy of an answer book, the marking figures and tick marks are masked, and then fresh assessment is done through the other examiner. In such case, only if the increase or decrease in the revaluation is more than 10% of the earlier marks obtained, the revised statement of marks is given to the student. In case of F.Y. B.A. & B.Com. Examinations related to grievances, it is done as per University guidelines under the supervision of the Principal as the conduct and assessment of these examinations are done in the College only. Director of the CAP of College deals with the grievances regarding the evaluation in the College. Thus, the mechanism to deal with the examination related grievances is transparent, time bound and efficient.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sgkcollege.com/CollegeExam.htm 1

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The university frames curriculum for every program that our institution runs beside that every department of our college has defined the program outcomes for each program offered by the college. The curriculum of self-financed certificate course and UGC COC fashion designing course and their program outcomes are designed by the college. As these two courses are based on practical experiment, due to pandemic situation they could not be undertaken by the college.

Communication Mechanism:

The IQAC and the college administration had asked to define their program outcomes and course outcomes to all the departments who conduct regular programs along with specific additional courses.

These outcomes were confirmed by the faculty of every department in their departmental meetings and then it is uploaded to the college website and departmental blogs. These outcomes are displayed on the notice board of each department. The students are informed about these outcomes in the induction meeting of the principal. In the departmental alumni meeting, the discussion on these outcomes is made intentionally in the presence of the students.

Self-designed Program outcomes

The college has started self-designed certificate courses. Their programs outcomes are also clearly stated and displayed on the college websites. They are also communicated to the students in regular classes. Besides, the respective departments where these courses are run also make the students aware of these outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.sgkcollege.com/img/Data/Report/Program-Outcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of Program Outcomes:

The Evaluation of Program outcome is key to assure the quality enhancement process of an institution. The quality assurance cell of the college in its meetings and has put up this aspect several times. After long consideration, the IQAC has devised the mechanism for the evaluation of program outcome. The care is taken to make this mechanism transparent, scalable, robust, and objective.

Mechanism:

All departments are asked to evaluate students regarding the attainment of program outcomes using the strategy developed. Considering limited number of the enrolled students in the different program, this evaluation should be carried out based on the specific random sampling. HOD's of concern programs is given

responsibility to prepare the report of the program outcome as per the Questionnaire devised by the IQAC.

This mechanism has been implemented since the academic year 2016-17 onwards. All the departments are instructed to choose minimum 10% of students from last year passed students, e.g., if there are 20 students in the last year of B. A. in English in 2016-17, the department should select minimum 10%, i.e., two students out of 20 students. Departments were asked to evaluate the attainment of program outcomes after the declaration of the result of the university examination.

1. Questionnaire is prepared considering the streams, i.e., Social sciences, languages, and commerce.
2. Questionnaire contains twenty five Multiple Choice Questions (MCQ)
3. Questionnaire seeks the answers to the questions based on attainment of knowledge, skills, and attitude acquired by the students.
4. Questionnaire is designed in such a way that the heads of the concerned departments have to evaluate minimum 10% of the departmental students on his/her judgment and give marks out of 50 ranging 2 marks for each question.
5. HOD's calculates and sums the marks for further evaluation.
6. Final marks for evaluation of program outcomes are comprising percentage of marks obtained from questionnaires using the following formula:
7. Attainment is identified at the following levels

Equation for calculating the attainment of program outcome:

Marks obtained in %

Level of program outcome attainment

Above 80

Excellent

Above 70 up to 80

Good

Above 61 up to 70

Satisfactory

Above 40 up to 60

Average

Below 40

Not Satisfactory

Duly signed the final report should be submitted by HOD to IQAC

After the submission of the report, IQAC of the college will remark on the teaching-learning process with suggestions if required.

- The College takes into consideration the performance of the students in the internal evaluation methods.
- The students' participation in the curricular and co-curricular activities also play important role in the achievement of the outcomes.
- After the successfully completion of the program, the outcomes can be evaluated through the feedback submitted by the students.
- Their success in the off-campus placements also shows how much the students attained the outcomes.
- The rate of self-employed students can be considered while counting the attainment of the outcomes.

The analysis of various types of feedback is also a means to evaluate the attainment of the program, and course outcomes

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.sgkcollege.com/img/Data/Report/Attainment-of-Program-Outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

237

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.sgkcollege.com/Commerce.html

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sgkcollege.com/NAAC.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Not Applicable

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. The College Research Committee plays pro-active role in creating an ecosystem for innovations in research.
2. The College has taken an initiative to establish Research Committee to boost the research and motivate the prospective researchers to undertake research in their fields of interest.
3. In the Committee, the teachers and students are guided to submit research proposals, to prepare research papers and to avail grants for research projects (MRPs).
4. The College takes initiatives to organize various activities to promote research culture in the students and teachers of the College.
5. The College supports the faculty to submit the proposals for MRPs to seek grants from the funding agencies like the UGC and

publish and present research articles/papers at international, national levels.

6.The College promotes research culture by providing the incentives to teachers who attend the seminar and conference and present the research papers in seminar and conference. 16 staff members have been provided financial support to attend and present papers in workshops, seminars, conferences and training programs at state, national and international level.

7. The concerned faculty is motivated to undertake research by granting study leaves to attend research activities like seminars, conferences, workshops, etc.

8. Though we are trying to establish incubation center in future still we are running certain under

different committees such as Competitive examination, carrier counselling and guidance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sgkcollege.com/img/Data/Report/pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
1	
File Description	Documents
URL to the research page on HEI website	https://www.sgkcollege.com/Research.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
0	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
05	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to	

social issues, for their holistic development, and impact thereof during the year

Due to pandemic situation the college could not conduct/organize any activities related to sensitizing students to social issues and holistic development

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

82

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical and academic facilities as demanded by the university to the different programs. The college campus has 18 Class rooms, 7 ICT enabled Classrooms and one auditorium,

All departments library are equipped internet with Wi-Fi facilities

The details as below:

Ground Floor

Room No.

Building

01

Waiting Room

02

Principal Cabin

03

Office

04

Toilet Box (Gents

05

Strong Room

06

Office Store Room

07

Class Room B. Com. I

08

Class Room B. Com. II

09

Class Room B. Com. III

10

Class Room B.A. I

11

N.S.S. Store Room

12

Staff Room

13

Library

14

Study Room

15

YCMOU Center

First Floor

16

Examination Center

17

Gymkhana

18

Cultural Hall

19

Department of English

20

Class Room B.A. II

21

Class Room B.A. II

22

Class Room B.A. III

23

Class Room B.A. III

24

Toilet Box (Ladies)

25

Ladies Room

26

IQAC Room

Second Floor

27

Guest House

28

Computer Lab

29

Commerce Department

30

Department of Hindi

31

Department of Marathi

32

Department of Economics

33

Department of Political Science

34

Department of History

35

Vivekananda Hall

36

Department of N.S.S.

14) 4.1.2: The institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium hall, yoga center etc.:

The college has played a proactive and supportive role in grooming students, specifically have been earmarked for extracurricular activities and made available to the students.

Sports:

Outdoor Games:

Sr. No.

Name of the Game

Practice Place

1

Basketball

S.G.K.College Loni Kalbhor

2

Volleyball

S.G.K.College Loni Kalbhor

3

Athletics

S.G.K.College Loni Kalbhor

4

Kabbadi

S.G.K.College Loni Kalbhor

5

Kho-Kho

S.G.K.College Loni Kalbhor

Indoor Games:

Sr. No.

Name of the Game

Practice Place

1

Table Tennis

S.G.K.College Loni Kalbhor

2

Carom

S.G.K.College Loni Kalbhor

3

Chess

S.G.K.College Loni Kalbhor

4

Boxing

S.G.K.College Loni Kalbhor

5

Karate

S.G.K.College Loni Kalbhor

6

Weight Lifting

Sahyadri Gym Loni Kalbhor

7

Wrestling

Pune District Wrestling Training Center Loni Kalbhor

Specification of Gymnasium: The College provides facilities for sportsmen and players by providing various facilities. The college has made provision for indoor game equipment of 30X24 Sq. feet. It has following instruments:

Gym Equipment

Cost in Rupees

Four Station Multi Gym

90,000

Weight Lifting Set

57,900

Wrestling Mat

27,000

Treadmill

95,000

Spin/Bike

38,000

Total

3,07,900

Infrastructure for Yoga:

A separate hall is provided for yoga. Yoga day is celebrated on the open space. Every year 21 June international yoga day celebrated in the college.

Infrastructure for cultural activities:

The college has a separate hall for cultural activities. There are an open theatre and auditorium for theatrical presentation in the campus having approximate area is about 25.82sq/mts. respectively. Practice sessions of cultural activities such as plays, skates, folk dance, one act plays, take plays in these theaters. Singing, lawani, solo dance, Gondhal song etc. A cultural committee led by a senior faculty looks after the need of infrastructure.

Due to Pandemic situation the students of our college could not participate in any cultural activities during the year 2020-21

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sgkcollege.com/College.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has played a proactive and supportive role in grooming students, specifically have been earmarked for extracurricular activities and made available to the students.

Sports:

Outdoor Games:

Sr. No.

Name of the Game

Practice Place

1

Basketball

S.G.K.College Loni Kalbhor

2

Volleyball

S.G.K.College Loni Kalbhor

3

Athletics

S.G.K.College Loni Kalbhor

4

Kabbadi

S.G.K.College Loni Kalbhor

5

Kho-Kho

S.G.K.College Loni Kalbhor

Indoor Games:

Sr. No.

Name of the Game

Practice Place

1

Table Tennis

S.G.K.College Loni Kalbhor

2

Carom

S.G.K.College Loni Kalbhor

3

Chess

S.G.K.College Loni Kalbhor

4

Boxing

S.G.K.College Loni Kalbhor

5

Karate

S.G.K.College Loni Kalbhor

6

Weight Lifting

Sahyadri Gym Loni Kalbhor

7

Wrestling

Pune District Wrestling Training Center Loni Kalbhor

Specification of Gymnasium: The College provides facilities for sportsmen and players by providing various facilities. The college has made provision for indoor game equipment of 30X24 Sq. feet. It has following instruments:

Gym Equipment

Cost in Rupees

Four Station Multi Gym

90,000

Weight Lifting Set

57,900

Wrestling Mat

27,000

Treadmill

95,000

Spin/Bike

38,000

Total

3,07,900

Infrastructure for Yoga:

A separate hall is provided for yoga. Yoga day is celebrated on the open space. Every year 21 June international yoga day celebrated in the college.

Infrastructure for cultural activities:

The college has a separate hall for cultural activities. There are an open theatre and auditorium for theatrical presentation in the campus having approximate area is about 25.82sq/mts. respectively. Practice sessions of cultural activities such as plays, skates, folk dance, one act plays, take plays in these theaters. Singing, lawani, solo dance, Gondhal song etc. A cultural committee led by a senior faculty looks after the need of infrastructure.

Due to Pandemic situation the students of our college could not participate in any cultural activities during the year 2020-21

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgkcollege.com/DeptPhysical.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

09

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgkcollege.com/College.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The details of the ICT and the other tools deployed to provide maximum access to the Library collections are as follows:

1. Status of automation - partly automated
2. BSNL is available for users in college internet (Local Server)
three computers are made available in the Library.
3. Resource available through N-LIST - INFLIBNET in the Library
4. Separate web page available on College Website -
www.sgkcollege.com
5. In house / remote access to - available through N-LIST
INFLIBNET - E- Publication
6. Library Automation - Service partly automated
7. Total number of computer for public access - 03
8. Total number of Printer for public access - 01
9. Internet bandwidth / speed - 8 /mbps
10. Participation in resources sharing networks/consortia like
INFLIBNET - Member: Shodhsindhu, Shodhaganga

ILMS software for Automation

E-library software from feb-2019

Version of ILMS software

3.0

Status of automation

Partially

BSNL

BSNL is available for users on college internet

(Local server)

Electronic Resources Management package for e. journals

Available through N-LIST INFLIBNET

Library Website

separate college website: www.sgkcollege.com

In-house/ remote access to e-publications

Available through N-LIST INFLIBNET

Library automation

Partially

Total No. of computers for public access

03

Total no. of printers for public access

01

Internet bandwidth /speed

08 mbps

Participation in resources sharing networks/consortia like
INFLIBNET

N-LIST INFLIBNET Membership

Shodhshindhu sharing through Savitribai Phule Pune university,
pune

BSNL (Online Access Catalogue)

Library Automation: The work of retro-conversion of library active collection is partially using E-library software. The bibliographic information about the collection is made available through library system. Almost all the housekeeping work is partially computerized.

E-library software is an integrated, multi-user, multi-lingual package, which computerized all the in house operations of library. This package is user friendly & can be handled/ operated by the staff vis-a-vis the beneficiaries of the system without

any prior Knowledge of computers. This software is developed by steam of professional headed by Head of computer center, Pune

ICT zone: recently we have established IT zone in the library having 3 computers connected with LAN. IT zone has following purpose.

1. Free internet facilities made available to the students.
2. The students can access free e-books and e-journals through these computers.
3. We are providing printing and scanning facilities for student and staff.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sgkcollege.com/LibraryFacility.htm 1

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

18,28,926

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has formed ICT infrastructure committee for up gradation of IT facilities and maintenance. The committee continuously monitors the requirements of the departments and classrooms. The enrichment and up gradation in IT facilities since the second cycle of NAAC accreditation is as below:

Sr. No.

Description

During III Cycle

Present Status

01

No. of computers & laptops

36

36

02

No. of printers

09

09

03

No. of scanners with printers

02

02

04

No. Software's licensed copy

04

04

05

No. of E-library software

01

01

06

No. of office computers

07

07

07

No. of LAN facilities

Extended

Extended

08

BSNL internet BB & Wi-Fi

03

03

09

No. of Computers with internet facilities

36

36

10

LCD projectors

09

09

11

Computer processors

I3/Windows 7.8 & 10

I3/Windows 7.8 & 10

12

10 mbps connections

02

02

13

Computer Labs

01

01

14

AMC services

01

01

15

CCTV cameras

16

16

16

Xerox machines

04

04

17

Power generator

01

01

18

Inverter Sets

02

02



19

Solar Energy Systems

01

01

All the ICT facilities are updated periodically as per the requirements.

Wi-Fi Facilities

The college has provided Wi-Fi facility to the students and the teachers. For this, the college has tie up with BSNL. Ltd., the data available for students is 50 mbps in one stroke.

Internet Facilities:

The college has two lines of BSNL internet connections having the speed of 16 mbps and one line of Airtel internet connection having the speed of 50 mbps. Each department is connected with internet connection. Almost 80% of computers are connected with internet. The college has also extended the internet connection having the speed of 20 mbps. Besides the college has regular BSNL Broad Band connection.

The office, library and faculties make optimum use of these facilities provided by the institute to keep themselves update in every field of knowledge.

E-Waste Mechanism

The college has proper policy for up gradation of IT infrastructure and E- waste management. Considering the need of modern times, the college has designed E-waste policy for the proper use, maintenance and disposal of E-waste.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgkcollege.com/College.html

4.3.2 - Number of Computers

46

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College is committed to provide the academic ambience, accordingly services and facilities are developed to the benefit of the stakeholder. These physical , academic and support services and facilities cover almost all aspects of the college

functioning such as teaching learning, buildings and classrooms, library , laboratories etc. The need of policymaking arises from the expectation of constant, uninterrupted and smooth functioning of these services and facilities.

The policy assures the optimum utilization and proper maintenance with a standard required specifications of physical, academic and support service facilities of the college to accomplish the high degree of excellence imbining human values in all endeavors.

AIMS OF THE POLICY

1. To achieve optimum utilization of facilities and services for the benefit of stakeholders
2. To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities.
3. To prevent misuse and misconduct of resources and services.
4. To achieve timely up-gradation, replenishment, repairing and replacement of the resources and services
5. To set standardized maintenance and utilization procedures for resources.
6. To reduce probabilities of accidents at workplace for ensuring safety

Mechanism for Implementation of the Policy:

The following mechanism is developed to look after the maintenance, up-gradation, replenishment, repairing and replacement of facilities and services. The mechanism assures the involvement of all the stakeholders

Administrative Office:

The administrative office is a ground level step to fulfill the commitment expressed in the policy statement. Day to day maintenance and care is taken by the administrative office, in consultation with the principal. The Head Clerk looks after this all-routine maintenance.

Purchase Committee:

The purchase committee headed by a senior faculty takes annual review of the facilities and services. The report is put forth in the meeting of purchase committee chaired by the principal. The coordinator of IQAC is an invitee to these meetings. In these meetings, priorities are fixed and important decisions are considered for IQAC and LMC/CDC meetings. After receiving permissions in IQAC and LMC / CDC committees, the purchase or maintenance expenses are utilized as per the pre- determined procedures.

Local Management Committee/ College Development Committee:

LMC/ CDC monitor overall functioning of all facilities and services. The reports and reviews received from the purchase committee are considered during these meetings. The absolute and essential requirements of minor expenses of maintenance or replacements or construction are immediately sanctioned. The major requirements of large expenses are sent to the parent institute for approval and provision of funding. For ICT facility maintenance and up-gradation College appointed the technical staffs. It is the policy of the parent institute to recruit the support staff having mechanical and technical skills of certain kinds.

General Measures for Optimum Utilization:

1. Departments and office staff takes care of facilities provided to them.
2. Instructions are displayed for the proper use infrastructure facilities.
3. The technical staff looks after ICT facilities. For major problems, the college has AMC with local service provider.
4. The support staff having technical and mechanical skills looks after day to day maintenance of infrastructure.
5. Fire extinguishers are placed at appropriate places and they are replaced periodically. The demos regarding its use are given to staff and students for its prompt use.
6. For library books and office, document preservation periodic paste control is carried out.
7. Electric fittings and wiring are periodically monitored by

external experts for replacements and repairing.

8. For maintaining aesthetic value of campus proper landscaping of available free land is carried out by extensive potting practice

9. For drinking water supply the college has installed water purifiers and coolers which are maintained by the support staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Policy-for-Maintenance-and-Utilization-of-Physical-Academic-and-Support-service-facilities-converted.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

79

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to Institutional website	https://sgkcollege.com/placement-and-entrepreneurship-guidance-cell.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

78

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has "Students' council" for every academic year. The selection of the students as members of the students' council is as per the provisions of the sections 40 (2), (b) of the 'Maharashtra University Act 1994'. At least two meetings of the students' council were organized every year during 2020-21.A

The composition of "Students' council" is as below:

Principal

Chairman of the Student Council

A senior lecturer nominated by Principal

Member

NCC Officer

Member

NSS Program Officer

Member

The Director of Physical Education

Member

One student from each class with academic merit at the

examination held in the preceding year and engaged in full time study in the college, nominated by the Principal

Member

One student showing outstanding performance in each activity of Sports, NSS, NCC and cultural activities, nominated by the Principal

Member

Two female students nominated by the Principal (SC/ST/NT/DTNT)

Member

The student members of the council elect a Secretary of the council amongst themselves.

The activities and functions of the students' Council;

1. Monitors various academic and socio-cultural events in the college
2. Maintain overall discipline on the campus
3. Facilitator between the students and college
4. Coordinate all extracurricular activities and annual festival of the college
5. Raising funds whenever there is need to fulfil social responsibility
6. Plays a significant role as volunteers in conferences, workshops, sports events and other functions
7. Students council is given the representation in the working committees of the college
8. Students' role in academic and administrative bodies: Students' representation and participation have been an integral part of the academics. Students' representation is on the following committees:
9. Anti-ragging Committee

10. Internal Complaints Committee
11. Internal Quality Assurance Cell
12. Earn and Learn Scheme
13. Program organizing committees for seminars, conferences, and workshops conducted in the college
14. All departmental Association Activities and Annual Festivals organized by the students
15. NSS
16. Gymkhana Committee
17. Cultural Activities Committee
18. Library Committee
19. Magazine Committee
20. S. A. Fund Committee
21. The composition of the students' council was established and took participation in college activities. After 2014-15, the university act was in the suspension and supposed to be replaced by Public University Act 2016. Therefore, the council was not formed in the college. However, the college took the initiative to give representation to the students from 2015-16 onwards by taking them as members of the college working committees.

The initiation taken by the college has fruitful results. The representative students played an active role in the activities and the decisions taken by different committees of the college. There was the development of leadership qualities, confidence, sense of responsibility and active participation among the students. The increase in communication and healthy dialogue is seen after this initiation.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/Alumni.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of the college is registered on 11th March 2019. Earlier, the alumni association was functional in shaping the policies and overall development of the college. The registration has taken a step ahead in strengthening the relationship between the college and alumni. The members of the association are representatives of diverse alumni and are from different streams.

Financial means of contribution

The alumnus meeting is organized almost every year in the college on the different occasions with the convenience of the alumni & college. During these meets, achievements, progress, and plans are shared, and feedback is taken, which is taken into consideration while preparing the plans. The alumni offer the assistance in the form of educational aids like books, computers, cupboards, coolers, water filter, etc. and, sometimes in cash. Every year on various occasions they are invited as guests of honor in the institute.

Non- financial means of contribution

The alumni contribute in policy making by their representation in the statutory and academic committees such as IQAC LMC etc. Some of the alumni are expertise in their respective fields. They are invited to deliver academic lectures in the campus. The alumni associated with the social reforms are invited in the NSS camps to encourage the volunteers to do social service. Their experience and participation encourage the volunteers. With their cooperation, the outturn students have received jobs and employment. Some of the alumni are working in the field of mass media and communication help in providing feedback on the development of college by sharing their views and opinions and thus developing the image of the college in society. Some of the alumni are public representatives; they help us whenever there are some local problems, they also participate in the governance of the college. Their feedback is valuable for the administration of the college. The college website and other social media are the best means to have a fruitful communication with the alumni and former faculties scattered all over the world.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/Alumni.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The vision of the college is to become known as a premier institute disseminating knowledge and skills and inculcating human values at its core for the endless benefit of the global society.

Mission:

1. Dissemination of education amongst the people from rural and semi-urban population.
2. To induce basic human values like faithfulness, honesty, character building, compassion towards humanity, sacrifice, social equality, nationality, national integration, fraternity, and self-reliance
3. Augmentation of the knowledge-generating capacity and skills of the students suited to the need of globalization.
4. Advancement of research attitude and scientific temperament among the youths to develop intellectual society.
5. Empowerment of Women by conducting capacity nurturing program.
6. To Bring environmental awareness for sustainable development.
7. Increasing the use of information and communication technology to cope up with rapid digitalization.
8. To induce spirit of devotion for social work for uplifting the society at large
9. To develop programs that makes available the opportunities to participate in recreational and competitive sporting activities

The college has been endorsing better quality education especially for the students hailing from the rural area.

The institute's mission is to give quality education to socially and economically backward classes addresses the social needs, access, equity, and quality.

The college guarantees that, the vision and mission of the institution are in harmony with the Higher Education Policies of the nation by introducing modern, professional and skill-based courses, offering the benefit of education to all, facilitating economic empowerment of women through higher education, offering vocational education and Skill.

The institute's constant support and encouragement to the activities of Support Services and cultural Committee should result into providing a variety of chances to the students with

the opportunity to achieve excellence in the fields.

Governance of the college is decentralized.

Students were given proper representation in the college governance.

Representation of the girl students and women employees is given in every aspect of governance to maintain gender equality.

Teaching faculties and non- teaching staff is given proper representation in local management committee/college development committees.

Stakeholders are communicated the decisions and policies through websites for the better transparency.

The financial transactions are made strictly according to the accounts code.

The perspective plan of the college is prepared by IQAC in consultation with the college leadership and all stakeholders, considering vision-mission of the college and ensuring the sustainable development of college in its all endeavors.

The perspective plan begins from the academic year 2014-15 to the academic year 2023-24 taking into consideration the key indicators of the seven criteria determined by NAAC for the evaluation of HEI.

Keeping in view ten years perspective plan, the IQAC devised the action plan for each academic year; it is put forward in meetings with LMC/CDC. The IQAC develops agenda of the meeting considering the action plan of the college governance; it implements different activities throughout the academic year aiming the fulfilment of vision and mission of the institute.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/VisionMissionPolicy.html#
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization

and participative management.

The parent institution (i.e. S. S. V. S. S. Kolhapur) has been practicing its administration as much decentralized and participative as possible. Institution has given full freedom to its administration in the matters of decision making process. All the heads of the various departments of the institution are given full freedom of taking decisions at their levels. Likewise, administration of our college is decentralized and participative. Principal of the college is allowed to take decisions independently at his level. The HODs have full freedom to take decisions with own to run it with good effect. The college organizes various activities and programs, where involvement, cooperation and participation of all stakeholders is sought.

The modern managerial concepts like strategic planning, teamwork, decision making and effective implementation are introduced in the college. Institutional practices are decentralized to a large extent.

Various committees are formed to plan and monitor the functioning of different department of the college. The Principal allows the administrative staff, the heads of the departments and various committees to take decisions for carrying out their duties and various programs. Thus, participation of all members of the institution in decision-making process creates an environment of participatory democracy. While giving various responsibilities and powers to faculties, experience, competence, commitment and aptitude of the faculties is taken into consideration to carry the institutional objectives effectively. For the organization of workshops, conferences, seminars, and such other activities, separate committees helped by the other subcommittees are formed and allotted various responsibilities for the successful organization of the events. Committees are formed and allotted various responsibilities for the successful implementation of the events, thus, the institution practices decentralization and participatory management so as to cultivate participatory attitude and unity among the staff of the college.

The co-curricular, extra-curricular and curricular activities in the college are carried through the cooperation of various committees. The work allocation of different committees for a given academic year is finalized and announced right at the year-end meeting of the previous year.

Case Study of Lecture Series organized under 'Extension Education

Program of SPPU, Pune.

For organizing lecture series under extension education program of SPPU, Pune. It aims at all round personality development of the students and to create awareness regarding various social issues among Senior citizen. Coordinator of extension education committee requested the principal to call a meeting and discuss various topics as finalizing date, various committees etc. And same is communicated to the University for its Approval. After receiving its approval, various committees such as invitation cards, registration, welcome, photo, garlands and bouquet, seating arrangement, breakfast and lunch, rangoli and feedback committees were given responsibilities and they accomplished it successfully.

Every year our college observe death anniversary of late social worker and educationist and founder of this institution, Samajbhushan Ganpatrao alias Mama Kalbhor on 2nd February, on the occasion, college organizes various program. For the said program various committees work under cultural committee of the college. All committees work rigorously with full coordination with each other to make it successful.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/Managment.html
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes, the Perspective Plan is prepared in the context of Vision and Mission of the College and it is available in the College and on its website. The deployment documents are available with the coordinator.

Activity Successfully Implemented Based on the Strategic Plan:

As per the Perspective plan prepared in 2018-19 for the next ten years after 3rd cycle accreditation as post accreditation step for the all-round development of the college, Plan is divided into two part First part covers period of first five years i.e. 2018-19 to 2023-24 & second part covers last five years i.e. 2023-24 to 2029-30. Accordingly, The College has resolved to

promote research culture among Students and staff. Therefore, The IQAC has always stressed the need of establishing separate Computer Laboratory in the college with internet facility for the students and staff. The plan was sanctioned in CDC meeting of the college. Some part of the fund was raised by the institution itself and rest of the fund was utilized from Gen. Development Assistance XIIth plan of UGC. And it was fully functional from April 2017.

AIMS:

1. To develop research culture among the students and college staff.
2. To develop ICT skills among the students and college staff.
3. To give proper practice of accounting through Tally Course for the students of Commerce faculty.
4. To teach use of modern technology to the Staff and students.
5. To develop paperless culture in college campus by learning how to use ICT facility most efficiently in day today life.
6. To enable staff and students to cope up with the changing needs of the time.
7. To provide an easy internet access to all at free of cost.
8. To teach use of modern technology to the staff and students.

Operational Mechanism:

1. Miss. S. G. Burgul Asst. Prof. Dept. of Commerce was appointed as coordinator of the Computer Laboratory from April 2017 and he is looking after its daily working.
2. Staff and students are allowed to use computer laboratory at free of cost.
3. Daily register is maintained for attendance of students and staff.
4. Maintenance is carried out by hiring technical assistance as and when needed.

Sr. No.

Head of the purchase

Cost in Rupees

01

Computers 25 Set.

5,02,500

02

Printer with extra toner

7,900

03

Electrification LAN Wages

23,808

04

Anti-Virus Software

10,800

05

AMC for Printer & computer

10,000

06

Electrification LAN Cable Material

89,359

07

Internet Bill

16,276

08

Generator 5 kv

1,01,696

09

Inverter

30,000

10

Battery

60,000

11

50 mbps Internet connection (Vodaphone)

30,000

Total

8,82,339

Output:

After the establishment of the Computer laboratory, research culture is developed among staff & students. It is evident through increased number of research papers of the staff in Journals, conference and seminars. Many UG and PG students are making good use of ICT facility for their studies and curriculum related work. College is running Tally ERP Certificate Course from 2017-18 onwards, till now 51 students completed said course successfully.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Perspective%20Plan-converted.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. Parent institute:

The General Body of the parent institute Shri Swami Vivekanand Shikshan Sanstha is the apex governing body. There are various bodies in the institute such as trustee, Life Members body and Management council. The General Body approves and monitors the policies and plans. It selects the President, the secretary, joint secretary (administration) and joint secretary (Finance) of the institute.

1. College Development Committee:

College Development Committee comprises 11 members. It is constituted according to the Maharashtra University Act, 1994. It prepares the budget and financial statements, recommends to the Management to fulfil the teaching and other posts, discusses the academic progress of the college, and makes recommendations to the Management for the upgradation of teaching in the college. It advises the Principal on academic and other activities. This body is reconstituted and is named as College Development Committee as per Maharashtra University Act 2016.

2. Principal and College Administrative Committees:

Principal looks after smooth functioning of academic and administrative activities. Heads of department assist him in this matter. The college administration office looks into the matters related to admissions, eligibility, and examination. It provides the clerical support necessary to maintain records and to interact with the Stakeholders, University and Government offices.

The principal forms various committees to help in monitoring and facilitating several activities organized in the college i.e. Faculty in Charge Principals, Gymkhana, IQAC, Purchase Committee, Student Council, etc.

Service Rules, Procedures, and Recruitment

The parent institute follows the procedures mentioned in Maharashtra Public University Act 2017, the rules and regulations of the UGC, and statutes of Savitribai Phule Pune University for service rules, for the recruitments and grievance redressal. Besides, the Sanstha has its internal mechanism for redressal of the grievances.

The promotional policy of the college and parent institute is impartial and transparent. They follow the PBAS/ API of the UGC for the promotion of the teachers. At the college level, the API committee helps the teachers for obtaining the promotion under Career Advancement Scheme. The recommendations of the committee are accepted by the college administration and the institute. After receiving the Confidential Reports of the members of non-teaching staff signed by the principal, they are promoted to the higher positions by the parent institute.

Grievance Redressal mechanism:

The college has formed a Grievance Redressal Cell for faculty, Staff and students to address their grievances and complaints and to resolve them. The cell is headed by the Principal. The mechanism to deal with grievances and complaints is as follows.

The Principal receives grievances and complaints either orally or in writing which takes cognizance of it. The grievances and complaints received are discussed in the meeting of the committee and are solved. There is separate Anti Sexual Harassment committee which is formed to prevent cases of harassment and to look into grievances from girl's students. Anti-Ragging committee is also formed to resolve the cases of ragging if any.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://sgkcollege.com/img/Data/Report/Policy-for-Maintenance-and-Utilization-of-Physical-Academic-and-Support-service-facilities-converted.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management of Shri Swami Vivekanand Shikshan Sanstha and the college have several welfare measures for well-being of teaching and non-teaching staff

List of existing Welfare measures by the management

Financial assistance/loans for various reasons by "Shri Swami Vivekanand Shikshan Sanstha Sevakanchi Sahakari credit cooperative society" such as personal loan, festive loan, housing loan, vehicle loan, emergency loan, educational loan etc. The interest rates are very low as per norms of RBI There is provision of offering a job to one member of the family after the sudden death of the employee in active service time. Partial Loan

waiver provided to the deceased staff family. The management felicitates the employees and their wards for their achievements. Fund raising drive for the employee affected by an unforeseen calamity.

Welfare measures by the Institute:

Advance payment to staff to meet emergency needs in case there is delay of salary payment Concession in the college fees for the wards of employees. In a medical emergency, advance is given to the teaching and non- teaching staff. Advances are paid to the temporary faculty.

List of Healthcare measures by the Institute:

Concession in billing after the medical treatment from Vishwaraj hospital Loni Station, Vaishnavi Hospital Loni and Kalbhor Hospital, Fursungi Road, Kadamwak Wasti, Pune under MOU.

The college supports the staff in happy and stressful moments. The staff of the college behaves like members of big joint family and always participates in the moments of happiness and sorrow in an individual's life.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Cod e-of-Conduct-Sttaf.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the rules & regulation laid down by the UGC-HRDC regarding the assessment of the performance of the teachers. The college has formed Academic Performance Indicator committee under IQAC, which looks after the appraisal system. It provides the guidance regarding the performance based appraisal system. At the end of every academic year, a meeting is conducted under the chairmanship of Principal to review the work of the committee. The college has developed the system. The committee circulates the notice asking the submission of PBAS with the required documentation within the deadline. The faculty members fill in the concerned year's performance and get it sign by the respective heads of the departments. The administrative office collects hard copies of all teaching faculties and handover it to API committee. API committee does the detail assessment of forms considering valid documentation provided. After analyzing individual reports, API committee recommends the desirable activities which are to be done by faculties to increase his/her scoring in the points through the IQAC committee of the college.

After receiving the circulars of the placement by the university, the committee makes the list of the faculties due for placements; they are personally guided to meet the requirements to get them placed properly.

They are helped to fill in the forms. After signed by the principal, their applications are submitted for the placement and promotion. The procedure has a successful outcome. Many teachers are placed in a higher grade because of such efficient mechanism.

1. Mr. Vijaykumar Ramdas Ghodake from AGP 8,000 to AGP 9,000 in 2021
2. Dr. Sambhaji Ramu Nikam from AGP 6,000 to AGP 7,000 in 2021
3. Dr. Sneha Ganesh Burgul from AGP 6,000 to AGP 7,000 in 2021
4. Dr. Ambadas Kallappa Manjulkar from AGP 8,000 to AGP 9,000 in 2021

Like the teaching staff, the college also strictly follows the systematic procedure for the appraisal of the performance of the non-teaching staff. The management has devised a mechanism for placement and promotion of non-teaching staff. Accordingly, annual Confidential Report (CR) is filled by the office considering their performance and compliance with the orders of the administration. The principal verifies these confidential reports (CRs) with his prudence. The satisfactorily CRs are sent to the regional Head of the parent institute for future procedure. After considering the filled CRs, the management recommends his/her promotion. Those who have failed in compliance, their placement and promotion are retained by the parent institute.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Cod e-of-Conduct-Sttaf.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal (Sanstha audit & Chartered Accountant Audit) and external (by Accountant General Office, Mumbai) audit mechanism. The internal audit is carried out by the Auditor of the management (i. e. Shri Swami Vivekanand Shikshan Sanstha, Kolhapur) periodically within every financial year.

The last audit by Accountant General Office Mumbai was done in the year 2005-06. There were some audit objections and all the objections are compiled by the college.

Sr. No.

Para No.

Audit Objection

Compliance Made

1

5

Unadjusted Advance

Compliance regarding all the objections was made by the college and report was sent to the A. G. Office, Mumbai

6

Irregular Purchase Effectuated

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Audit%20Report%202020-21.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1,81,3350

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

It is a process, which classifies the resources essential for the development, implementation and continuation of works for achieving the Institutional vision & mission.

Resource mobilization means, the Institute should acquire some resource to implement its action plan. It goes beyond fund-raising. It involves obtaining various assets from a multitude of partners, by different means.

Therefore, the resource mobilization can be perceived as a combination of Mechanism, Resources and partners' contribution

Mechanisms: Means which make it possible to obtain resources directly.

Resources: elements necessary for the running of an Institute.

Partners: Persons and/or organizations providing resources.

Mobilization of Resource doesn't means use of money only but it is extensiveness which denotes the procedure that achieves the mission of the Institute through the mobilization of knowledge in human, use of skills, equipment, services etc. It also means looking for new sources of resource mobilization and right & maximum use of the resources available.

Moral Aspects:

Every Institution can develop a code of conduct on Mobilization of Resource, which should state explicitly the resource providers that Institute would like to open out relations with, and what types of resources should be mobilized.

Aims and Objectives of the RMP

1. To spread and expand resources.
2. To mold the culture of running specific programs of donor agencies only.
3. To pay out on the activities of Institutional preferences.
4. To demote dependency on others.
5. To keep up sustainability of the Organization.
6. To bring out maximum use of available funds and skills.
7. To bridge deep relations with the stakeholders
8. To maintain the transparency and expand relations.
9. To comply with responsibilities towards the society
10. The genuine needs of the community are given priority while running programs.
11. To spread the good practices of the Institute
12. To enrich the dignity of the Institution

Scope of the Policy:

The policy is applicable to every endeavor and transactions accomplished by the organization or on its behalf.

Mechanism for implementation of the policy:

Resource generation:

The college lists the short term and constant needs of the college related to its developments. In view with that, the committees are formed to generate the financial as well as human resources.

The college formed the separate committee which continuously looks after different openings of funding from agencies like UGC. After recognizing college eligibility for particular proposal, college prepare and send the well drafted proposal to obtain funds from different government and Nongovernmental Organization.

The infrastructural needs are sometimes met through the alumni contribution and philanthropist, for that an appeal is made to members of the alumni association.

The infrastructure available for the institute is used at its maximum from early morning for running graduate and postgraduate courses in two shifts. The human resource goes beyond the given duties to work for the best quality education and overall development of the institute.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Cod e%20of%20Account-converted.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell is proactively operational in the planning and implementation of the several strategies and processes in the college after the reaccreditation by the NAAC in 2014.

The IQAC had initiated these two best practices for institutionalizing the quality assurance strategies and processes:

1. Assessment of the attainment of program outcome:

Assessment of the attainment of program specific outcome is a key to assure the quality enhancement process of an institution. The IQAC of the college in its meetings has put forth this aspect several times. After a long consideration, IQAC has formulated the mechanism for assessment of program outcome. The utmost care is taken to make this mechanism transparent, scalable, robust, and objective, for that the combination of subjective and objective assessment is made.

2. Comprehensive use of ICT in teaching -learning process:

IQAC laid more stress on the use of ICT in teaching and learning, for that it started encouraging the teaching faculties to use ICT

tools available in the college. It suggested from time to time to the college to buy the ICT tools, including latest configuration for PCs, and laptops and LED TVs, projectors. Broadband connection was upgraded periodically. For quick internet access, 10 mbps lease line connection has been taken by the college. It encouraged faculties to create blogs attached to college website and Whats-App group, for communication with the students and sharing the knowledge.

In the second phase, the IQAC emphasized to create institutional depository containing the contents related to study material. Teachers were asked to develop their own e-contents such as PPTs, video clips, animation videos etc.

All departments conducting different under graduate programs are asked to conduct the assessment of students concerning attainment of program outcome. Considering the large number of enrolment of students in different program, this evaluation is carried out based on random sampling. The head of the department of concern programs is given responsibility to prepare the report on the attainment of the program outcome as per the checklist devised by the IQAC. The practice is introduced from the year 2016-17 onwards.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/IQAC.html
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC plays the proactive role in the institute by establishing review processes and methodologies.

1. Periodical Meetings for Academic Review:

The IQAC has very clear view in the college, periodical meetings with the departments, Internal Examination Committee, and ICT Committee and Heads of the Departments, the principal, LMC / CDC throughout the academic year in the presence of the IQAC coordinator. Issues related to teaching-learning processes are discussed in these meetings. The IQAC also visits the departments

and participate in the departmental meetings. The decisions of the concern department are implemented later on. The students are also interviewed regarding the changes in the curriculum, new teaching methods, and ICT use. This setup has evolved into successful review methodology for improvement in teaching and learning process.

Through this system of review, the IQAC observed that, for continuous development of teaching learning, there is the necessity of enrichment of ICT infrastructure. Therefore it emphasized the increasing the base of ICT infrastructure.

2. Enrichment of ICT infrastructure:

Use of ICT tools has become imperative in teaching and learning process. The IQAC has always encouraged teachers to use these tools in academic arena and library. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facility, periodically. IQAC has trained teachers to use ICT tools in various activities. The base of ICT facility is the educational use of ICT tools. Social media has also been deployed to establish communication with the students and peers. In teaching and learning the feedback system is to promote reliability in delivery of curriculum.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Extension-Activities.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sgkcollege.com/IQAC.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a) Safety and Security:

The College is very keen regarding safety and security of the girl's student and woman faculties .The following practice are done in this regard:

1. The security guard is appointed in the college premise. Their prime responsibility is to maintain continuous surveillance on the mischievous and harmful activities being done to the girls or woman. Eve teasing is strictly prohibited with help of these guards.
2. The discipline committee headed by a seasoned faculty continuously monitors the security practices in the campus. The complaints related to violation of discipline and reported by the security guard or anybody is placed before the principal. The discipline committee intentionally keeps the watch in the vulnerable places.
3. The surveillance systems with a set of 16 CCTV cameras are installed at appropriate places. Footage of the recordings is periodically seen and appropriate action is taken, if any suspicious activity is observed by the principal.
4. Separate staircases are provided for the girl student.
5. The training sessions of the self -defense are organized for the girl students by the Internal Complaints Committee in

collaboration with gymkhana chairman.

6. The internal complaint Committee looks after the grievances of girl student and if necessary the help is taken from discipline committee and Nirbhaya Pathak.

7. Patrolling van of the local police called 'Nirbhaya Pathak' periodically visits the campus for the prevention of offensive activities.

b) Counselling:

1) "Vidhyarthini Manch" organizes all important activities associated with the counseling of the girls and boys.

2) Whenever necessary the girls get counseling from our woman faculty.

3) "Vidhyarthini Manch" organize the programs having themes such as anti-sexual harassment, Self Defense Training program for Girls, health consciousness and hygiene, 'BETI BACHAO BETI PADHAO Abhiyan' etc.

4) The college has Mentor-Mentee scheme. The scheme recommends majority of mentors to select a mentee especially from the disadvantaged and vulnerable category, i.e., girl students. In that scheme, the mentor follows the development of mentee by providing personal counseling at the different stages.

c) Common room:

The college has provided a separate room for recreation and rest of the girl students. The Washroom is attached with this room. Room is also equipped with the essential amenities.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

<p>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</p>	<p>B. Any 3 of the above</p>
---	-------------------------------------

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

COMPOST FERTILIZER PROJECT (COMPOSTING LIQUID CULTURE)

Loni Kalbhor Village is situated in Haveli Tahasil of Pune District on prime location by the side of National Highway no 9. Around 10 km away from district head quarter. In Cultural Legacy of state of Maharashtra 'Varakari sect has own reserved place. In the month of Ashadh (i.e. July) Palakeen of Sant Tukaram Maharaj goes to Pandharpur from Alandi. With the intense efforts of Samajbhushan Ganpatrao Kalbhor alias Mamasahab Kalbhor, Palakeen of Sant Tukaram encamp at Loni Kalbhor every year and large number of adorers stays at Loni Kalbhor. On this occasion college takes active part in making arrangement for their convenient stay at Loni Kalbhor. College makes available classrooms and playground for them. College takes care of their meals too. But due to Pandemic situation the college could not conduct such type of program for adorers during the academic year 2020-21.

On the said occasion, large amount of excrement generates in and around the college campus. College aims to make proper disposal of such excrement from health point of view and to save environment. Keeping this in mind, SPPU- Pune approved Compost Fertilizer Project under Student Welfare Association of the

college. SPPU- Pune granted seed money and college contributed its own fund and completed said project.

College dug pit of size 10X10 and buried all the excrement that generated on those days. Excrement collected by NSS Volunteers of the college. Excrement spread with Composting Culture and it is covered with soil. After decomposition it turns into good quality fertilizer. During the academic year 2020-21 the college collected only the raw material that spread on the college premise and decomposed it.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

E. None of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Before the pandemic situation, the college was conducting the activities such as Road Safety Awareness Program, Helmet Awareness Program, International Yoga Day, Constitution Day, Gender Equality lectures, Women Empowerment & Public, Awareness Rally, Raksha Bandhan Program in Loni Kalbhor Police station, Republic Day, International Independence Day, National Sports Day, Language Day, Non-violence Day, Constitution Day, Republic Day along with the activities related to N.S.S. & B.C. Cell committee's activities, Maharashtra Din regularly during each academic year up to 2019-20. But due to pandemic situation no any activities could not be conducted during the academic year 2020-21.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Due to pandemic situation no any activities organized during the academic year 2020-21

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.sgkcollege.com/img/Data/Report/RIT%20declaration.pdf
Any other relevant information	https://www.sgkcollege.com/img/Data/Report/RIT%20declaration.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year the college organizes various activities through the college Cultural Committee. Among all these activities like Birth and death anniversaries of the great Indian Historical personalities like Rajarshi Shahu Maharaj, Anna Bhau Sathe, Shikshanmaharshi Dr. Bapuji Salunkhe, Swami Vivekanand, Sardar Vallabh Bhai Patel, Mahatma Gandhi, Lokmanya Tilak, Pandit Jawaharlal Nehru, Bhagat Singh, Indira Gandhi, Chh. Shivaji Maharaj, Dr. Babasaheb Ambedkar, Dr. APJ Abdul Kalam are

observed. In addition to the above, Ganpatrao alias Mamasahab Kalbhor's Death Anniversary function is organized, as he is responsible to establish this college and avail higher education to the students in such rural area.

The students are inspired by addresses given by guests and principal on these days. Through these programs values like national integrity, bravery, unity, patriotism, socialism, cultural awareness, affection, etc. are inculcated. A column "Good Thoughts" is initiated to propagate moral, educational and socio-cultural values, nationality, and thoughts of the great personalities in the world. Independence Day, Constitution Day, Republic Day, and Maharashtra Day are observed to imbibe patriotism and good citizenship. Senior citizens are also invited for the programs. Cultural programs are arranged for the stakeholders on certain occasions. Professional ethics in the faculty are inculcated through the Prayer of the Sanstha, constitution of the Management, rules and regulations of the government, UGC and University. All the information about the ethics is uploaded on the College website.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college has planned to implement two best practices, named 1) Nation Building by Empowering Women and 2) Lecture Series as Awakening Social Commitment, but due Pandemic situation no any activities undertaken during the year 2020-21.

File Description	Documents
Best practices in the Institutional website	https://www.sgkcollege.com/Default.html
Any other relevant information	https://www.sgkcollege.com/Default.html

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

As per the schedule made by the institution to conduct the activity named, "NIRMAL WARI ABHIYAN' IN TUNE WITH SWACHCHA BHARAT ABHIYAN" particularly titled as 'Swachh wari-Nirmal Wari-Nisarg Wari' on the occasion of Saint Tukaram Maharaj Palakeen Celebration, as the Government of Maharashtra cancelled the same, the institution could not undertake any activities related to one area distinctive to its vision, priority and thrust.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

We believe that we have taken enough efforts to provide every stakeholder of the institution with opportunities in its progression. Achievements of our students in sports, games, cultural activities and N.S.S. activities have been promising.

Future Plans:

1. To construct the separate Library Building
2. To construct Ladies Hostel
3. Increase in number of faculties with Ph.D.
4. Increase the number of MRPs and research publications
5. To set up Common Facility Centre (CFC) for Research Scholars
6. To start Post Graduate Programs of Savitribai Phule Pune University, Pune on regular mode

7. To organize Shikshanmaharshi Dr. Bapuji Salunkhe Lecture Series continuously
8. To increase academic Collaborations, Linkages and MoUs
9. To strengthen Placement Cell and Career Counseling Cell
10. To increase the financial contribution of Alumni of the College.

The College follows the path of human values shown by the great Indian visionaries like Swami Vivekanand, Mahatma Gandhi and Dr. Bapuji Salunkhe, who are corner stones of the establishment of institution. The College has taken consistent efforts to enhance the curriculum through the contribution of the faculty as BOS member and members of sub-committees. Teaching has been made more effective with support of experimental learning, industrial and field visits. Faculties received research degrees; published and presented research papers. Faculty has a decent number of international and national publications to their credit.

The College has decently carried out the development of infrastructure during the last five years. The College comprises of well-furnished buildings, having academic, administrative infrastructure manned by an efficient staff. The premise eloquently supports the quality of its undergraduate and post graduate programs in the two major streams of Arts & Commerce. This college takes pride in being a place where students and faculty can pursue knowledge without boundaries.

The College is quite particular in sustaining its social commitment. A variety of outreach & awareness programs, campaigns, rallies, celebration of days, surveys, camps, village-adoption etc., are carried out to address social issues. Along with these, we ensure students' participation in cross-cutting issues such as Gender, environment and sustainability, human rights etc.

After third cycle of NAAC in 2019, the College analyzed all the recommendations given. Right from this year, we prepared perspective plan for next five years. In the light of the plan, the College has made sincere efforts in quality measures in all aspects of its functioning. There is increase in number of Ph.D. holders and research publications. Achievements in NSS, and Sports, improvement in e-governance, collaborations and MoUs, Energy Audit and AAA, use of ICT in teaching and learning,

enhancement of IT facilities and activities of Alumni Association
are noteworthy.

NAAC